



Santee School District

SCHOOLS:

- Cajon Park
- Carlton Hills
- Carlton Oaks
- Chet F. Harritt
- Hill Creek
- Pepper Drive
- PRIDE Academy
at Prospect Avenue
- Rio Seco
- Sycamore Canyon
- Alternative
- Success Program

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

**BOARD OF EDUCATION
REGULAR MEETING
A G E N D A
March 16, 2010**

District Mission

Santee School District, supported by an involved community, an outstanding staff, and a shared vision, assures a quality education that supports students in achieving academic excellence and in developing life skills needed for success in a diverse and changing society.

6:00 to 6:45 p.m. – Student Forum

The Board of Education will meet with student representatives to discuss issues relevant to students and schools.

A. OPENING PROCEDURES – 7:00 p.m.	Page #
1. Call to Order and Welcome	
2. District Mission	
3. Pledge of Allegiance	
4. Approval of Agenda	
 B. REPORTS AND PRESENTATIONS	
1. Superintendent's Report	6
1.1. Developer Fees Collection Report	7
1.2. Use of Facilities Report	8
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1.4. Spring Events and Open Houses (Revised)	10
1.5. Schedule of Upcoming Events	11
2. Spotlight: Ted Hooks-Santee School District Foundation Art Show	12
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 C. PUBLIC COMMUNICATION	14
<i>During this time, citizens are invited to address the Board of Education about any item <u>not</u> on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. All meetings are tape recorded.</i>	

BOARD OF EDUCATION · Dan Bartholomew, Dustin Burns, Allen Carlisle, Dianne El-Hajj, Barbara Ryan
DISTRICT SUPERINTENDENT · Patrick Shaw, Ed.D.

9625 Cuyamaca Street · Santee, California 92071-2674 · (619) 258-2300 · www.santeesd.net

D.	CONSENT ITEMS	15
	<i>Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.</i>	
	Superintendent	
1.1.	<u>Approval of Minutes</u>	16
	It is recommended that the Board of Education approve meeting minutes with any necessary modifications.	
	Business Services	
2.1	<u>Approval/Ratification of Travel Requests</u>	28
	It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.	
2.2	<u>Approval/Ratification of Expenditure Warrants</u>	30
	It is recommended that the Board of Education approve/ratify the expenditure warrants as presented.	
2.3	<u>Approval/Ratification of Purchase Orders</u>	32
	Administration recommends approval of purchase orders #091163 through #091314 issued February 1, 2010 through February 28, 2010.	
2.4	<u>Approval/Ratification of Revolving Cash Report</u>	40
	It is recommended that the Board of Education approve/ratify revolving cash checks as listed in the item.	
2.5	<u>Approval of Second Amendment to Agreement between the City of Santee and the Santee School District for Cooperative Facilities Utilization</u>	42
	It is recommended that the Board of Education approve the Second Amendment of the Agreement between the City of Santee and the District for reimbursement of water and sewer costs.	
	Educational Services	
3.1.	<u>Title I ARRA Waiver</u>	45
	It is recommended that the Board of Education approve the submission of the Title I AARA Waiver.	
	Human Resources	
4.1.	<u>Personnel, Regular</u>	51
	It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations and dismissals.	
4.2.	<u>Approval of New Job Description for Food Service Clerical Assistant</u>	53
	It is recommended that the Board of Education approve the new job description.	

4.3.	<u>Staffing Restructure and Approval of New Job Description for Out-of-School Time Assistant Site Leader</u>	56
	It is recommended that the Board of Education approve the staffing restructure and new job description.	
E.	DISCUSSION AND/OR ACTION ITEMS	60
	<i>Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.</i>	
	Superintendent	
1.1.	<u>Initiation of Annual “Awards Night” Recognition Event</u>	61
	It is recommended that the Board establish an annual “Awards Night” event for end of the year non-student recognitions.	
1.2.	<u>Board Selection of 8th Grade Promotion Assignments</u>	63
	The Board will select assignments for presentation or promotion certificates.	
	Business Services	
2.1.	<u>Approval of Monthly Financial Report</u>	65
	It is recommended that the Board of Education approve the Monthly Financial Report for February 2010.	
2.2.	<u>Approval of Second Interim Report</u>	68
	It is recommended that the Board of Education approve a positive certification regarding the District's ability to meet its financial obligations for the 2009-10 fiscal year.	
	Educational Services	
3.1.	<u>Special Day Class Re-Organization for 2010-11</u>	69
	It is recommended that the Board of Education approve the Special Day Class re-organization for the 2010-11 school year.	
3.2.	<u>School Break Fee Restructure for Project SAFE</u>	74
	It is recommended that the Board of Education approve the fee restructure for Project SAFE for school breaks to begin June 26, 2010.	
	Human Resources	
4.1.	<u>Approval of Changes to Employee Health Coverage Plans</u>	77
	It is recommended that the Board of Education approve the recommended changes to employee health coverage plans.	
F.	BOARD POLICIES AND BYLAWS	79
1.1.	<u>First Reading: Revised BP 5144.1 Suspension And Expulsion/Due Process</u>	80
	Revised Board Policy 5144.1, Suspension and Expulsion/Due Process, is presented to the Board of Education for a first reading. Following any discussion, this policy will return for a second reading and consideration for adoption at a future meeting. No action is requested.	

- 2.1. **Second Reading New BP 5141.6, Student Health Services** 113
New Board Policy 5141.6., Student Health Services, is presented to the Board of Education for a second reading. It is recommended that the Board of Education adopt new BP 5141.6, Student Health Services.
- 2.2. **Second Reading New BP 6141.2, Recognition of Religious Beliefs and Customs** 118
New Board Policy 6141.2. Recognition of Religious Beliefs and Customs, is presented to the Board of Education for a second reading. It is recommended that the Board of Education adopt new BP 6141.2, Recognition of Religious Beliefs and Customs.
- 2.3. **Second Reading New BP 6142.93, Science Instruction** 121
New Board Policy 6142.93, Science Instruction, is presented to the Board of Education for a second reading. It is recommended that the Board of Education adopt new BP 6142.93, Science Instruction.
- G. **BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS** 124
- H. **CLOSED SESSION** 125
1. **Conference with Labor Negotiator (Govt. Code § 54956.8)**
Purpose: Negotiations
Agency Negotiator: Minnie Malin, Assistant Superintendent, Human Resources
Employee Organizations: Santee Teachers Association
Classified School Employees Association
2. **Conference with Legal Counsel-Existing Litigation**
(Subdivision (a) of Gov't Code §54956.9)
Case # 37-2009-00083936-CU-CO-CTL
- I. **RECONVENE TO PUBLIC SESSION** 125
- J. **ADJOURNMENT** 125

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting.

*The next regular meeting of the Board of Education is scheduled for
April 20, 2010, at 7:00 p.m.
in the Douglas E. Giles Educational Resource Center.*

Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

Burns
 Ryan
 Carlisle
 Bartholomew
 El-Hajj

OPENING PROCEDURES ITEM A.

1. Call to Order and Welcome – 7:00 p.m.

2. District Mission

Santee School District, supported by an involved community, an outstanding staff, and a shared vision, assures a quality education that supports students in achieving academic excellence and in developing life skills needed for success in a diverse and changing society.

3. Pledge of Allegiance

4. Approval of Agenda for the March 16, 2010 regular meeting

Agenda Item A.

Reports and Presentations Item B.1. Superintendent's Report
Prepared by Dr. Patrick Shaw
March 16, 2010

The following items are presented for Board information:

- 1.1. Developer Fees Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Spring Open Houses and School Events (Revised)
- 1.5. Schedule of Upcoming Events

Agenda Item B.

**DEVELOPER FEES COLLECTION REPORT
2009-10
CUMULATIVE THROUGH MARCH 9, 2010**

Residential Rate: \$3.35 per square foot over 500 - effective 4/21/09

Commercial Rate: \$.29 per square foot - effective 6/16/08

Self Storage Rate: \$.16 per square foot - effective 6/16/08

COM	RES	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
X		9735 HALBERNS BLVD. (CARLTON HILLS)	07/20/09	192	\$0.00	
		EVANGELICAL LUTHERAN CHURCH)				
X		1840 JOE CROSSIN DRIVE	07/24/09	2,938	\$852.02	PD
X		8871 FANITA DRIVE (DEMO'D 1800 SQ. FEET)	08/10/09	1,276	\$0.00	
	X	9564 ABBEYFIELD ROAD	08/31/09	769	\$2,576.15	RS
	X	31 SANTEE, L.P. (MISSION VIEW ESTATES)	09/10/09	17,823	\$59,707.05	CFH
	X	31 SANTEE, L.P. (MISSION VIEW ESTATES)	09/23/09	14,931	\$50,018.85	CFH
	X	31 SANTEE, L.P. (MISSION VIEW ESTATES)	09/23/09	471	\$1,577.85	CFH
	X	STANDARD PACIFIC (RIVERWALK)	10/01/09	99,989	\$262,971.07	RS
X		1518 MAGNOLIA AVE. (ARCO AM/PM-CARWASH)	10/08/09	1,010	\$0.00	PD
	X	10456 2ND STREET	10/20/09	948	\$3,175.80	HC
	X	9215 HOLMBY	10/22/09	1,052	\$3,524.20	SC
	X	1320 WENATCHEE AVE.	11/30/09	1,110	\$3,718.50	PD
	X	9300 NORTHRIDGE PL.	11/30/09	1,222	\$4,093.70	PA
	X	31 SANTEE, L.P. (MISSION VIEW ESTATES)	12/17/09	18,084	\$60,581.40	CFH
	X	LENNAR (SKY RANCH)	02/02/10	161,241	\$424,063.83	PD
	X	10041 TIMBERLANE WAY	02/09/10	815	\$2,730.25	RS
X		8710 RAILROAD AVE. (AMERICAN SHEET METAL)	02/17/10	2,472	\$395.52	PA
TOTAL PAGE 1					\$879,986.19	
TOTAL COLLECTED AS OF MARCH 05, 2009					\$889,421.17	

*Additional square footage (total is over 500 square feet)

**Fee Exempt - Senior / Elder Care Facility

***Fee Exempt - Less than 500 square feet

Requests For Use Of Facilities - March 16, 2010						
Group	Location	Date	Days	Time	Attendance	Fees Applied
Carlton Hills Girl Scouts	Multipurpose Room	2/22/10	Monday	5:30 pm - 7:15 pm	21	
Hill Creek CSF East County Partnership	Classrooms	3/4/10 - 5/6/10	Thursday	5:30 pm - 8:30 pm	45 - 50	
Rio Seco City of Santee/SNLL/Santee School District	Field & Parking Lot	3/1/10	Monday	4:00 pm - 5:00 pm		

***NOTE: USE MAY BE LIMITED DUE TO MODERNIZATION AT VARIOUS SITES & FALL CARNIVALS TAKE PRECEDENCE OVER GROUPS.

Santee School District
ENROLLMENT REPORT
 3/12/2010
 Month 7 Week 2

SCHOOL	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	03/12/10	03/13/09	#	%	03/12/10	03/13/09	# Diff	% Diff	3/12/10	Prior Week	
										Total Reg	Total Reg	Diff	Diff	SDC	SDC	SDC	SDC	Total All	3/5/10	Total Diff
Cajon Park	103	106	105	106	108	106	100	130	105	969	935	34	3.6%	37	31	6	19.4%	1006	1005	1
Carlton Hills	41	34	43	46	34	52	53	90	103	496	523	-27	-5.2%	42	39	3	7.7%	538	538	0
Carlton Oaks	75	76	67	75	96	97	103	101	119	809	812	-3	-0.4%	46	38	8	21.1%	855	857	-2
Chet F. Harritt	60	85	59	64	63	60	68	66	56	581	643	-62	-9.6%	9	26	-17	-65.4%	590	591	-1
Hill Creek	90	87	84	86	79	87	84	61	91	749	810	-61	-7.5%	22	25	-3	-12.0%	771	773	-2
Pepper Drive	83	70	78	73	76	81	85	79	81	706	709	-3	-0.4%	11	13	-2	-15.4%	717	719	-2
Prospect	61	54	55	51	51	61	63	41	45	482	476	6	1.3%	14	18	-4	-22.2%	496	497	-1
Rio Seco	108	106	94	94	92	107	93	86	102	882	814	68	8.4%	23	25	-2	-8.0%	905	903	2
Sycamore Canyon	51	49	54	36	50	47	47	0	0	334	300	34	11.3%	29	23	6	26.1%	363	363	0
SUBTOTAL	672	667	639	631	649	698	696	654	702	6008	6022	-14	-0.2%	233	238	-5	-2.1%	6241	6,246	-5
Alternative School	1	4	5	3	5	8	6	4	3	39	48	-9	-18.8%					39	37	2
Success Academy							2	0	7	9	9	0	0.0%					9	7	2
NPS										0	0			5	4	1	25.0%	5	5	0
EAK**	140									140	108	32	29.6%					140	139	1
SUBTOTAL	141	4	5	3	5	8	8	4	10	188	165	23	13.9%					193	188	5
TOTAL	813	671	644	634	654	706	704	658	712	6196	6,187	9	0.1%					6434	6,434	0

**excluding 4 year olds for '09 and '10

Please note: Special Ed. PK listed below are not reflected in the total count above because they do not receive ADA until they reach 5 years of age.

	PK	
Cajon Park	2	1008
Chet F Harritt	1	591
Hill Creek	12	783
Prospect	19	515
Sycamore Canyon	13	376
Total PK	47	

Total Enrollment including PK & EAK
6481

EAK 4YO 0

2009-10 SPRING EVENTS AND OPEN HOUSES

School	Date	Event	Time
Cajon Park	February 25	PTA Founder's Day & Choir Performance	6:00 p.m.
	April 29	K-8 Open House/Family Night Art Show and Book Fair	5:00 – 7:30 p.m.
Carlton Hills	April 22	Open House	6:30 – 7:30 p.m.
Carlton Oaks	March 11	Junior High Drama Performance	6:00 p.m.
	June 4	COPA Performance	6:00 p.m.
	June 4	Lunch on the Lawn	10:50 a.m. – 12:35 p.m.
	TBD	Ballroom Dance Performance	
Chet F. Harritt	March 23	Science Night	5:30 – 8:00 p.m.
Hill Creek	March 15 - 19	History Faire	On display in Media Center
	March 22	Sixth Grade Camp	
Pepper Drive	June 18	Spring Festival	9:00 a.m.
Prospect	June 4	Open House and Lunch on the Lawn	11:00 a.m. – 1:00 p.m.
Rio Seco	May 28	K-6 Open House/BBQ Lunch	11:00 a.m. – 1:00 p.m.
Sycamore Canyon (Dates revised)	March 18	Open House	6:00 p.m.
	May 27	Sock Hop, Book Fair	5:30 p.m.
	May 28	Open House/Family Lunch/ Book Fair	10:45 a.m. -12:00 p.m.
EL Department	April 22	Reclassification Ceremony (Children are reclassified as Fluent English Proficient)	6:00-8:00 @ ERC
	June 2	Spring Celebration (CH-CO-CFH-PA-SC)	6:00-7:30 @ Rio Seco
	June 3	Spring Celebration (CP-HC- PD-RS)	6:00-7:30 @ Rio Seco

3/10/10

Schedule of Events

<i>Date</i>	<i>Event</i>
March 24	Business Appreciation Breakfast 7:30 a.m.
March 29 - April 9	Spring Break Schools Closed
<i>April 6</i>	<i>No Board Meeting-Spring Break</i>
April 12	School Resumes from Spring Break
April 20	Principals' Meeting 6:00 p.m. Board Meeting 7:00 p.m.
May 4	Board Meeting 7:00 p.m.
May 18	Board Meeting 7:00 p.m.
June 1	Board Meeting 7:00 p.m.
June 15	Board Meeting 7:00 p.m.
June 22-24	Eight Grade Promotion Ceremonies
June 24	Last Day of School for Students (Minimum Day)
June 29	Foundation Golf Classic

Reports and Presentations Item B.2. Spotlight: Ted Hooks - Santee School
District Foundation Art Show

Prepared by Dr. Patrick Shaw
March 16, 2010

BACKGROUND:

On Tuesday, February 23, 2010, the Santee School District Foundation held its first Art Show. The Art Show is a new fundraising endeavor for the Foundation and it is anticipated that it will become an annual event.

The Art Show was well attended by families from all schools. This gala event netted approximately \$2,000 for the Foundation which will be used to provide continued support of the Arts Attack program for our students.

The Boys and Girls Club donated the use of their beautiful new gymnasium for the event and it was a perfect venue. Nine vendors supported the Art Show by providing prizes and displaying their projects and services for attendees.

Ted Hooks, vice principal at Cajon Park School, did an outstanding job of chairing the event. His passion for the Foundation and the art program in our schools is evident by the hours he committed to organize a successful inaugural event. He produced a great fundraising opportunity that can be continued and built on as well as an occasion to exhibit the fantastic art being created by our students.

Tonight the Board would like to recognize Ted Hooks for the tremendous job as chair of the first annual Santee School District Art Show.

Agenda Item B.2.

Reports and Presentations Item B.3. Spotlight: Laura Spencer - Santee School District 21st Century Learning Fair

Prepared by Dr. Patrick Shaw
March 16, 2010

BACKGROUND:

On Saturday, February 20, 2010, the Santee School District held its first 21st Century Learning Fair. The Learning Fair was a new event created to provide an opportunity for educators to learn and collaborate to support students in achieving academic excellence. Teachers, as well as administration and classified support staff, were excited to attend the different workshop topics ranging from behavior support for classrooms, free software access, language through music, Moodle, website development, and project based learning, all presented by colleagues. Topics were presented for the 21st Century classroom environment with successful classroom technology infusion techniques.

The Learning Fair was provided at no charge being supported from Classroom of the Future funds and was attended by over 100 guests. Dr. Shaw welcomed the guests to the Rio Seco campus and gave an introduction address. The first 100 registrants received a flash drive and drawings were held for prizes donated by several technology vendors.

Laura Spencer, Coordinator of Instructional Technology, did an outstanding job of organizing the Learning Fair. Her passion for teachers using technology learning tools in the classroom is evident by the hours she committed to organize this successful professional development event promoting technology. The Learning Fair was an outstanding event and teachers are already asking when the next one will take place.

Tonight the Board would like to recognize Laura Spencer for her outstanding job of organizing the first Santee School District 21st Century Learning Fair.

Agenda Item B.3.

PUBLIC COMMUNICATION Item C

During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are tape recorded.

Agenda Item C.

CONSENT ITEMS Item D.

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.

Consent Item D.1.1. Approval of Minutes
Prepared by Dr. Patrick Shaw
March 2, 2010

BACKGROUND:

Presented for Board approval –

- March 2, 2010, regular meeting minutes
- February 25, 2010, special meeting minutes
- March 1, 2010, special meeting minutes
- March 2, 2010, special meeting minutes
- March 9, 2010, special meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion:

Second:

Vote:

Item D.1.1.

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

March 2, 2010
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Burns called the meeting to order at 7:06 p.m. and read the District Mission Statement.

Members present:

Dustin Burns, President
Barbara Ryan, Vice President
Allen Carlisle, Clerk
Dan Bartholomew, Member
Dianne ElHajj, Member

Administration present:

Dr. Patrick Shaw, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Minnie Malin, Assistant Superintendent, Human Resources
Kristin Baranski, Director, Educational Services
Linda Vail, Executive Assistant and Recording Secretary

2. President Burns invited J.D. Darrow, a 4th grade student at Pepper Drive, to lead the members, staff and audience in the Pledge of Allegiance.
3. Approval of Agenda

It was moved and seconded to approve the agenda.

Motion: **Ryan** **Second:** **Carlisle** **Vote:** **5-0**

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees Collection Report
1.2. Use of Facilities Report
1.3. Enrollment Report
1.4. Schedule of Spring Events and Open Houses
1.5. Schedule of Upcoming Events

2. Principal Presentation on Instructional Leadership: Cajon Park School

Marcia Ginn-May, Cajon Park Principal, and Ted Hooks, Vice Principal, shared how Cajon Park is successfully meeting the need of Cajon Park students. Cajon Park teachers provide "universal access" a minimum of three days per week in grades K-6, and five days per week for grades 7 and 8. Response to Intervention (Rtl) has been implemented in a variety of ways. All teachers have websites and use technology tools for instruction. Fourth and fifth grades students participate in a fine arts rotation where students can express themselves through creative mediums.

C. PUBLIC COMMUNICATION

President Burns invited members of the audience to address the Board about any item not on the agenda.

STA president Alwynn Gazi introduced Susan Orsinelli and Sonja Fox-Ohlbaum as the STA crisis team, formed this year to respond to the economic crisis in California. They invited Board members to join them on Thursday morning for "Start the Day for Students."

Ted Hooks, in the capacity of Vice President of the Santee Administrators' Association (SAA), reported the Association was coming forward again to offer a salary concession of 3% for the 2010-11 school year. SAA reaffirmed their support for the District and all of the students they serve.

Dr. Shaw took the opportunity to thank Mr. Hooks for his work in coordinating the Foundation Art Show held on February 23rd. The Foundation raised over \$2,000.

D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President Burns invited comments from the public on any item listed under Consent. There were no comments.

- 1.1. **Approval of Minutes**
- 2.1. **Approval/Ratification of Travel Requests**
- 2.2. **Approval/Ratification of Revolving Cash Report**
- 2.3. **Acceptance of Donations**
- 3.1. **Appointment of Member to Independent Citizens Oversight Committee**
- 4.1. **Personnel, Regular**
- 4.2. **Approval of 2010-2011 District School Calendar**
- 4.3. **Adoption of Resolution No. 0910-22 for Non-Reelection of Temporary**

It was moved and seconded to approve Consent Items.

Motion: Ryan Second: Bartholomew Vote: 5-0

E. DISCUSSION AND/OR ACTION ITEMS

President Burns invited comments from the public on any item listed under Discussion and/or Action.

1.1. Adoption of Resolution No. 0910-23 for Reduction or Elimination of Certain Certificated Services

Minnie Malin shared that based upon current financial constraints brought on by the State's fiscal crisis and reduced funding to education it is evident that sufficient revenue may not be available to maintain current levels of programs. Administration believes that a reduction or elimination of particular kinds of services is needed for the 2010-2011 school year as a contingency to uncertain budgetary conditions. Because the Education Code procedures have a strict deadline for preliminary notice to employees that are to be laid off. Administration recommend the Board approve resolution #0910-23, including exhibits A and B, regarding reduction of particular kinds of certificated service, direction to notify affected employees by March 15th, establishing seniority tie-breaking criteria, and related actions. Exhibit B criteria is for the 2010-11 school year only and establishes the criteria to be used to rank seniority for common day hire dates.

Jim Rosa, a teacher from Sycamore Canyon representing the 18 teachers that this recommendation will directly affect, said children are the Board's first priority and raising class sizes will directly affect students. He asked the Board to consider the 18 employees when making decisions and he hopes the district will stand together to meet the needs of all involved.

Claudia Tuttle, the grandparent of a 5 year old kindergarten student with learning problems, believes an increase in class size would affect the learning of her grandchild.

Minnie Malin shared the multiple impacts of this lay off which include:

- Increase in class size,
- Nine to ten displaced teachers,
- Assignments and reassignments that will impact teachers, and
- More combination classes, including junior high.

Member El-Hajj asked about units as part of the criteria for establishing seniority. Mrs. Malin explained that a teacher with greater units would be placed higher on the seniority list. She asked if the units would need to be in the area they teach or applicable to their profession. Mrs. Malin said the units would be taken from official transcripts.

Member El-Hajj said the Board hates having to lay off teachers. There isn't a day that goes by that the Board does not think about their job, how difficult these decisions are, and what impact these decisions make. The Board wishes to be as fair as possible during this difficult situation.

Member Carlisle asked if after the Board took action in February to reduce expenses by \$3.9M, these positions were being considered to fill the remaining gap in the budget. He asked if the elimination of services for the 19.5 FTE fills that gap and if all other areas of cuts we exhausted. Karl Christensen said

the \$4.7M target is not enough to close the budget gap and additional reductions will be needed over and above these and the reductions made in February. Member Carlisle agrees with Member El-Hajj that this is an awful situation to be in. He believes employee reductions should be based on merit and has difficulty with the system. The situation with the State is extremely frustrating and he does not see any other options at this time.

Member Ryan thanked SAA for stepping forward and agreeing to salary concessions. She said to lay off teachers and raise class size was a very difficult decision. She remembers what it looked like before Class Size Reduction and has seen the difference it has made in student performance. She has 5 grandchildren in the District and does not take this decision lightly. Times like these call for personal sacrifices. She said others have the power to make some decisions that could impact some of the decisions the Board has to make. She feels that we are not behaving like a family and is saddened that the Board has no choice but to lay off employees to close the budget gap. She will be voting sadly and with great disappointment to support the lay off.

Member Bartholomew said there is not a decision the Board members make that does not have a face and direct impact to students. Great thought and prayer has gone into this decision. He appreciates what SAA has done. He said there is still time for negotiations to occur that will help with this.

President Burns said he has always been a teacher supporter and is proud of this District. It is the employees that make a difference in Santee. Reducing teachers is a very emotional decision that he believes will impact the children of Santee. The Board has directed the Superintendent to be transparent and he would not support laying off teachers if he believed that the District would be able to meet their financial responsibilities. There is no hidden money and the Board has been honest. With a heavy heart he will support the resolution and he believes there is an opportunity for the employees to make a statement. He hopes that the people, working with administration, will be able to keep our District moving.

Member Ryan moved to adopt resolution no. 0910-23 to eliminate certain certificated services.

Motion: *Ryan* **Second:** *Bartholomew* **Vote:** *5-0*

1.2. Adoption of Resolution No. 0910-24 to Layoff and/or Reduce the Work Hours for an Identified Classified Position

Minnie Malin shared that because of a decrease in enrollment at Rio Seco, it is necessary to reduce a position. The affected employee has accepted a position of fewer hours and will remain on the rehire list for the increased hours. Member Carlisle moved to adopt resolution no. 0910-24 to layoff and/or reduce the work hours for an identified classified position.

Motion: *Carlisle* **Second:** *Ryan* **Vote:** *5-0*

2.1. Clean Renewable Energy Bonds and Solar Installation at Hill Creek School

Karl Christensen presented a financial analysis for a solar installation at Hill Creek School. The recommendation was to not move forward because it presents an increased cost to the District and a negative cash flow for a number of years. Barnhart is interested in reviewing the project to see if the costs can be decreased to become a viable project. He presented the past electric usage and current usage. The total cost is about \$2.5M. Mr. Christensen provided several charts showing the cash flow differences by changing the alternates, solar production, and annual debt service. The final chart included a credit for the solar project replacing the shade structures, which need to be replaced. It is necessary to get the cost down to experience a positive cash flow. Based on current construction numbers it is very risky because it would produce a negative cash flow in the out years. At this time there are no other optional ways to issue the CREBs. Barnhart believes the construction costs may be able to be lowered and Administration would like to give them the opportunity to look at options. Mrs. Christensen would like to know how much risk would be acceptable to the Board for this project.

Member Carlisle thanked Mr. Christensen for the excellent analysis. He agreed that the risk is too high to move forward. They would need to get down to the \$6 mark to give the District some cushion. Member Ryan thanked Mr. Christensen but is also nervous about any risks at this time. Member Bartholomew could also not support the risk at this time.

Member El-Hajj would not want to do a partial job and asked about the need to replace the shade structures. Christina Becker has several options for the shade structures and Mr. Christensen said he believes there may be some BAN funds that could be used to replace the shade structures, maybe replacing them at two or three schools if we do not go forward with the solar.

Member Bartholomew believes a positive cash flow could help the general fund over the next few years. He asked if it would impact other financing options and/or debt issuance.

Mr. Christensen said debt service could be paid by some of the positive cash flow. To avoid potential difficulties, the BAN would be issued first and then the CREBS. He would like to continue to work with the construction company to see if costs can be decreased than to outright say no to solar. President Burns is concerned about the safety of some of the existing shade structures and if solar does not work, he asked Administration to bring a plan to replace the shade structures to the Board.

Dr. Shaw said the District has three years to issue the CREBS and a lot of things can change during that time.

The Board directed Administration to not move forward with CREBS financing and solar installation at Hill Creek School, at this time and to continue to work on lowering the costs.

3.1. California School Board Association Delegate Election 2010

Board members were asked to cast a unit vote to fill nine vacancies for the CSBA Delegate Assembly Region 17 representatives. Member Ryan moved to vote for:

Jane Cruz Alfano	Douglas Dechairo	Katie Dexter
James Grier	Barbara Groth	Steve Lilly
Dan Lopez	Raqual Marquez Maden	Anne Reshaw

Motion: Ryan

Second: Carlisle

Vote: 5-0

F. BOARD POLICIES AND BYLAWS

Kristin Baranski reported that Members El-Hajj and Ryan were reviewing the revisions to the 5000 and 6000 series of Board Policies before they come to the Board for adoption. During their review, there were a number of new policies they believed the Board members would like to review individually. They were presented for Board members to review in a first reading. These policies will return to a future meeting for a second reading and consideration for adoption. There were no comments or questions from the Board.

1.1. First Reading: New BP 5141.6, Student Health Services

1.2. First Reading: New BP 6141.2, Recognition of Religious Beliefs and Customs

1.3. First Reading: New BP 6142.93, Science Instruction

G. BOARD COMMUNICATION

Dr. Shaw shared that on Thursday, March 4th, there will be a coordinated rally called "Start the Day for Students." ACSA is participating in the event which will take place before school. He believes we should support the event in a positive way. A School Messenger message will be sent to parents to let them know about the rallies and that school activities will not be disrupted.

Dr. Shaw reported that on March 9th, Pepper Drive will have a California Distinguished School validation visit. The validation team will interview the Superintendent and a Board member at 8:30 a.m. President Burns will try to schedule to attend.

Dr. Shaw reminded Board members of the scheduled visits to staff meetings on March 3 and March 10.

Dr. Shaw reported the Foundation Art Show was fun. It was nice to have an event the entire community could attend. He is looking forward to this becoming an annual event.

The annual Business Appreciation Breakfast will be held on March 24th. Member Ryan asked to have the Chamber distribute invitations to their Board.

Dr. Shaw shared an article from the Superintendent in the latest edition of the Santee ECHO.

Member Ryan shared a request for a support letter for AB 509 received from Assemblymember Joel Anderson's office. The draft letter was approved and will be sent from the Board president.

Dr. Shaw asked the Board for topic suggestions for the Student Forum scheduled for March 16th. The Board asked if there were any topics the Superintendent might like to recommend. Dr. Shaw suggested discussing appropriate use of cell phones because there have been a number of instances. Other topics may include My Space, You Tube, and Facebook. Member Carlisle suggested bringing data about student use of social networking. Mrs. Baranski said some information could be drawn from the California Healthy Kids Survey questions about Internet safety. The Board would also be interested to know the influence of the Netbooks in their classrooms.

Dr. Shaw invited Board members to attend a presentation on March 18th by Alan November, an internationally recognized leader in educational technology, who speaks about challenging and inspiring schools to think beyond the classroom and preparing students for today's global economy.

President Burns reported he attended the dedication of the Little Padre field at Rio Seco. This coming Saturday President Burns has been asked to be part of Pioneer Little League's opening ceremonies.

Member Bartholomew visited the Kiwanis and they are asking to have volunteer opportunities in the District, but they need to know what the opportunities could include and points of contact. Dr. Shaw will contact the Kiwanis to discuss ways to volunteer and provide resources. Member Bartholomew said many of the Kiwanians are former Santee teachers. The Kiwanis meets on Saturday mornings at 7:30 a.m. at Home Town Buffet. Paul Stevens is the current president.

President Burns asked Minnie Malin about the seniority list and he believes the information should be available to employees. Dr. Shaw said in the past it has been kept confidential information but was shared at the meeting on Monday with the group of teachers that will be affected.

H. CLOSED SESSION

President Burns announced that the Board would meet in closed session for:

1. **Conference with Labor Negotiator** (*Govt. Code § 54956.8*)
Purpose: Negotiations
Agency Negotiator: Minnie Malin, Assistant Superintendent, Human Resources
Employee Organizations: Santee Teachers Association
Classified School Employees Association
2. **Conference with Legal Counsel-Existing Litigation**
(Subdivision (a) of Gov't Code §54956.9)
Case # 37-2009-00083936-CU-CO-CTL
3. **Public Employee Performance Evaluation** (*Govt. Code § 54957*)
Superintendent

The Board entered closed session at 9:00 p.m.

I. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 10:45 p.m. No action was reported.

J. ADJOURNMENT

The March 2, 2010 regular meeting adjourned at 10:45 p.m.

Allen Carlisle, Clerk

Dr. Patrick Shaw, Secretary

SANTEE SCHOOL DISTRICT
SPECIAL MEETING OF THE BOARD OF EDUCATION

Douglas E. Giles Educational Resource Center
9619 Cuyamaca Street
Santee, California

MINUTES
February 25, 2010

A. CALL TO ORDER

The meeting was called to order at 6:30 p.m. by President Burns.

Members present:

Dustin Burns, President
Barbara Ryan, Vice President
Dan Bartholomew, Member

B. PUBLIC COMMUNICATION

There were no comments from the public.

C. CLOSED SESSION

1. Consideration of Student Matters (Ed. Code S48918) Students #4-09, #5-09, and #7-09

The Board entered Closed Session at 6:30 p.m. for a student discipline hearing for students #4-09, #5-09, and #7-09. Oral and documentary evidence were received. President Burns announced that the Board members would deliberate and all other persons were asked to leave the room.

D. RECONVENE TO OPEN SESSION

The Board reconvened to open session at 9:20 p.m.

1. Action on Student Hearings

It was motioned by Member Ryan to expel student #7-09 from the Santee School District from February 25, 2010 to June 24, 2010 for violations of California Education Code Sections 48900 (c) Possessed, used, sold, furnished or been under the influence of alcohol, intoxicant, or controlled substance as defined in the Health & Safety Code, 48900 (k) Disrupted school activities

This action was based on the following Findings of Fact in accordance with California Education Code §48900.2:

- *Education Code Section 48915(b)(2) Due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others. The facts that support this conclusion are: Student #7-09 unlawfully possessed and was under the influence of a controlled substance (prescription medicine) as listed in Division 10 of the Health and Safety Code while on a school campus.*

The expulsion was immediately suspended and the student shall complete the following elements in a Rehabilitation Plan. The student shall:

- Remain at present where student was transferred following the administrative review.
- Maintain 2.0 GPA for academic, effort, and citizenship performance.
- Receive no new suspensions.
- Attend school regularly with no unexcused absences or tardies.
- Adhere to a student behavior plan developed by school administration.
- Complete a counseling program by June 1, 2010 for decision-making and peer pressure. If the student does not attend counseling regularly, parent shall immediately notify the school administration.
- Not participate in end-of-year special eighth grade activities but may participate in the promotion ceremony.
- Complete all elements of this Rehabilitation Plan by June 24, 2010 and present documentation to verify completion.

The parent must meet with the Coordinator of Student Behavior by March 4, 2010, to review and sign the Rehabilitation Plan. If the parent fails to meet within the designated time and/or does not sign the Rehabilitation Plan, the student may be expelled without further Board action. Upon satisfactory completion of all activities in this Rehabilitation Plan, the student record will be expunged of this expulsion order.

Motion: Ryan

Second: Bartholomew

Vote: 3-0

It was motioned by Member Bartholomew to expel student #5-09 from the Santee School District from February 25, 2010 to June 24, 2010 for violations of California Education Code Sections 48900 (c) Possessed, used, sold, furnished or been under the influence of alcohol, intoxicant, or controlled substance as defined in the Health & Safety Code, 48900 (k) Disrupted school activities

This action is based on the following Findings of Fact in accordance with California Education Code §48900.2:

- *Education Code Section 48915(b)(2) Due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others. The facts that support this conclusion are: Student #5-09 unlawfully possessed and was under the influence of a controlled substance (prescription medicine) as listed in Division 10 of the Health and Safety Code while on a school campus.*

The expulsion shall be immediately suspended herewith, and the student shall complete the following elements in a Rehabilitation Plan. The student shall:

- Remain at the present school where student was transferred following the administrative review until March 17, 2010.
- Maintain 2.0 GPA for academic, effort, and citizenship performance.
- Receive no new suspensions.
- Attend school regularly with no unexcused absences or tardies.
- Adhere to a student behavior plan developed by school administration.
- Complete a counseling program by June 1, 2010 for decision-making and peer pressure. If the student does not attend counseling regularly, parent shall immediately notify the school administration.
- Not participate in end-of-year special eighth grade activities but can participate in the promotion ceremony.
- Complete all elements of this Rehabilitation Plan by June 24, 2010 and present documentation to verify completion.

The parent must meet with the Coordinator of Student Behavior by March 4, 2010, to review and sign the Rehabilitation Plan. If the parent fails to meet within the designated time and/or does not sign the Rehabilitation Plan, the student may be expelled without further Board action. Upon satisfactory completion of all activities in this Rehabilitation Plan, the student record will be expunged of this expulsion order.

Motion: Bartholomew

Second: Ryan

Vote: 3-0

It was motioned by Member Ryan to expel student #4-09 from the Santee School District from February 25, 2010 to June 24, 2010 for violations of California Education Code Sections 48900 (c) Possessed, used, sold, furnished or been under the influence of alcohol, intoxicant, or controlled substance as defined in the Health & Safety Code, 48900 (k) Disrupted school activities

This action is based on the following Findings of Fact in accordance with California Education Code §48900.2:

- *Education Code Section 48915(b)(2) Due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others. The facts that support this conclusion are: Student #4-09 unlawfully possessed and was under the influence of a controlled substance (prescription medicine) as listed in Division 10 of the Health and Safety Code while on a school campus.*

The expulsion shall be immediately suspended herewith, and the student shall complete the following elements in a Rehabilitation Plan. The student shall:

- Remain at present school where student was transferred following the administrative review.
- Maintain 2.0 GPA for academic, effort, and citizenship performance.
- Receive no new suspensions.
- Attend school regularly with no unexcused absences or tardies.
- Adhere to a student behavior plan developed by school administration.
- Complete a counseling program by June 1, 2010 for decision-making and peer pressure. If the student does not attend counseling regularly, parent shall immediately notify the school administration.
- Not participate in end-of-year special eighth grade activities but can participate in the promotion ceremony.
- Complete all elements of this Rehabilitation Plan by June 24, 2010 and present documentation to verify completion.

The parent must meet with the Coordinator of Student Behavior by March 4, 2010, to review and sign the Rehabilitation Plan. If the parent fails to meet within the designated time and/or does not sign the Rehabilitation Plan, the student may be expelled without further Board action.

Motion: Ryan

Second: Bartholomew

Vote: 3-0

E. ADJOURNMENT

The February 25, 2010 special meeting adjourned 9:35 p.m.

SANTEE SCHOOL DISTRICT
SPECIAL MEETING OF THE BOARD OF EDUCATION

Douglas E. Giles Educational Resource Center
9619 Cuyamaca Street
Santee, California

MINUTES
March 1, 2010

A. CALL TO ORDER

The meeting was called to order at 7:00 p.m. by President Burns.

Members present:

Dustin Burns, President
Barbara Ryan, Vice President
Dan Bartholomew, Member

B. PUBLIC COMMUNICATION

There were no comments from the public.

C. CLOSED SESSION

1. Consideration of Student Matters (Ed. Code S48918) Students #3-09, #6-09, and #8-09

The Board entered Closed Session at 6:30 p.m. for a student discipline hearing for students #4-09, #5-09, and #7-09. Oral and documentary evidence were received. President Burns announced that the Board members would deliberate and all other persons were asked to leave the room.

D. RECONVENE TO OPEN SESSION

The Board reconvened to open session at 10:00 p.m.

1. Action on Student Hearings

It was motioned by Member Ryan to expel student #6-09 from the Santee School District from 3/1/2010 to 6/24/2010 for violations of California Education Code Sections 48900 (c) Possessed, used, sold, furnished or been under the influence of alcohol, intoxicant, or a controlled substance as defined in the Health & Safety Code, 48900 (k) Disrupted school activities

This action is based on the following Findings of Fact in accordance with California Education Code §48900.2:

- *Education Code Section 48915(b)(2) Due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others. The facts that support this conclusion are: Student # 6-09 unlawfully possessed and was under the influence of a controlled substance (prescription medication) as listed in Division 10 of the Health and Safety Code while on a school campus.*

The expulsion shall be immediately suspended herewith, and the student shall complete the following elements in a Rehabilitation Plan. The student shall:

- Remain at present where student was transferred after the administrative review.
- Maintain 2.0 GPA for academic, effort, and citizenship performance.
- Receive no new suspensions.
- Attend school regularly with no unexcused absences or tardies.
- Adhere to a student behavior plan developed by school administration.
- Complete a counseling program by 6/1/2010, for decision-making and peer pressure. If the student does not attend counseling regularly, parent shall immediately notify the school administration.
- Not participate in end-of-year special eighth grade activities but can participate in promotion exercises.
- Complete all elements of this Rehabilitation Plan by 6/24/2010 and present documentation to verify completion.

The parent must meet with the Coordinator of Student Behavior by 3/8/2010, to review and sign the Rehabilitation Plan. If the parent fails to meet within the designated time and/or does not sign the Rehabilitation Plan, the student may be expelled without further Board action. Upon satisfactory completion of all activities in this Rehabilitation Plan, the student record will be expunged of this expulsion order.

Motion: Ryan

Second: EL-Hajj

Vote: 3-0

It was motioned by Member El Hajj to expel student #8-09 from the Santee School District from 3/1/2010 to 6/24/2010 for violations of California Education Code Sections 48900 (c) Possessed, used, sold, furnished or been under the influence of alcohol, intoxicant, or a controlled substance as defined in the Health & Safety Code, 48900 (k) Disrupted school activities.

This action is based on the following Findings of Fact in accordance with California Education Code §48900.2:

- *Education Code Section 48915(b)(2) Due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others. The facts that support this conclusion are: Student # 8-09 unlawfully possessed a controlled substance (prescription medication) as listed in Division 10 of the Health and Safety Code while on a school campus.*

The expulsion shall be immediately suspended herewith, and the student shall complete the following elements in a Rehabilitation Plan. The student shall

- Return to current school.
- Maintain 2.0 GPA for academic, effort, and citizenship performance.
- Receive no new suspensions.
- Attend school regularly with no unexcused absences or tardies.
- Adhere to a student behavior plan developed by school administration.
- Complete a counseling program by 6/1/2010 for Decision-making and peer pressure. If the student does not attend counseling regularly, parent shall immediately notify the school administration.
- Complete all elements of this Rehabilitation Plan by 6/24/2010 and present documentation to verify completion.

The parent must meet with the Coordinator of Student Behavior by 3/8/2010, to review and sign the Rehabilitation Plan. If the parent fails to meet within the designated time and/or does not sign the Rehabilitation Plan, the student may be expelled without further Board action. Upon satisfactory completion of all activities in this Rehabilitation Plan, the student record will be expunged of this expulsion order.

Motion: El-Hajj

Second: Ryan

Vote: 3-0

It was motioned by Member El Hajj to expel student #3-09 from the Santee School District from 3/1/2010 to 6/24/2010 for violations of California Education Code Sections 48900 (c) Possessed, used, sold, furnished or been under the influence of alcohol, intoxicant, or a controlled substance as defined in the Health & Safety Code, 48900 (k) Disrupted school activities

This action is based on the following Findings of Fact in accordance with California Education Code §48900.2:

- *Education Code Section 48915(b)(2) Due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others. The facts that support this conclusion are: Student #3-09 unlawfully possessed and furnished a controlled substance (prescription medication) as listed in Division 10 of the Health & Safety Code while on a school campus.*

The expulsion shall be immediately suspended herewith, and the student shall complete the following elements in a Rehabilitation Plan. The student shall:

- Remain on home tutor through 3/17/2010 and then transfer to the Santee Success Program effective 3/18/2010 through the end of the school year.
- Return to previous school upon completion of the Rehabilitation Plan.
- Maintain 2.0 GPA for academic, effort, and citizenship performance.
- Receive no new suspensions.
- Attend school regularly with no unexcused absences or tardies.
- Adhere to a student behavior plan developed by school administration.
- Complete a counseling program by 6/24/2010, for decision-making and peer pressure and drug and alcohol abuse prevention/treatment. If the student does not attend counseling regularly, parent shall immediately notify the school administration.
- Prepare letters of apology to the five involved students and the principal/staff and send them to Bob Kull, Coordinator of Student Behavior.
- Complete all elements of this Rehabilitation Plan by 6/24/2010 and present documentation to verify completion.

The parent must meet with the Coordinator of Student Behavior by 3/8/2010, to review and sign the Rehabilitation Plan. If the parent fails to meet within the designated time and/or does not sign the Rehabilitation Plan, the student may be expelled without further Board action.

Motion: El-Hajj

Second: Ryan

Vote: 3-0

E. ADJOURNMENT

The March 1, 2010 special meeting adjourned 10:13 p.m.

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

March 2, 2010
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order
President Burns called the meeting to order at 6:22 p.m.
Members present:
Dustin Burns, President
Barbara Ryan, Vice President
Allen Carlisle, Clerk
Dan Bartholomew, Member
Dianne El-Hajj, Member

B. PUBLIC COMMUNICATION

There were no comments from the public.

C. CLOSED SESSION

1. Consideration of Student Matters (Ed. Code S48918) Student #10-08

The Board entered closed session at 6:22 p.m. for a student hearing for student #10-08. Oral and documentary evidence were received. President Burns announced that the Board members would deliberate and all other persons were asked to leave the room.

D. RECONVENE TO PUBLIC SESSION

The Board reconvened to open session at 6:48 p.m.

1. Action on Student Hearing

By unanimous decision of the Board of Education of the Santee School District, the provisions of the Rehabilitation Plan described below were ordered. Student #10-08 will fully perform and complete the requirements outlined in the rehabilitation plan dated 6/29/09 in addition to the activities listed below:

1. The student shall remain at current school through 6/24/10.
2. The student will maintain a 3.5 GPA for academic, citizenship, and effort performance.
3. The student shall remain free of illegal substances and participate in drug testing every three weeks beginning 3/15/10.
4. The student will adhere to a SART plan.
5. Any unexcused absences or tardies will be grounds for immediate expulsion.

All elements of this Rehabilitation Plan and the prior rehabilitation plan must be completed, with documentation presented to verify completion, by June 15, 2010. Lack of compliance with any of the above provisions of the Plan or failure to meet stated timelines shall be cause for immediate expulsion by the Board of Education from the Santee School District.

E. ADJOURNMENT

The March 9, 2010 special meeting was adjourned at 7:00 p.m.

Allen Carlisle, Clerk

Dr. Patrick Shaw, Secretary

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

March 9, 2010
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order
President Burns called the meeting to order at 6:35 p.m.
Members present:
Dustin Burns, President
Barbara Ryan, Vice President
Allen Carlisle, Clerk
Dan Bartholomew, Member
Dianne El-Hajj, Member
Staff present:
Dr. Patrick Shaw, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Minnie Malin, Assistant Superintendent, Human Resources
Kristin Baranski, Director, Educational Services
Linda Vail, Executive Assistant and Recording Secretary

Member Ryan moved to approve the agenda.

Motion: Ryan Second: El-Hajj Vote: 5-0

B. PUBLIC COMMUNICATION

There were no comments from the public.

C. CONSENT ITEMS

1. **Approval of Extended Field Trip for Pepper Drive Students to Biz Town USA**
It was moved and seconded to approve the consent item. It was moved and seconded to approve Consent Items.

Motion: Ryan Second: Bartholomew Vote: 5-0

D. CLOSED SESSION

President Burns announced the board would go into closed session to discuss:

1. **Conference with Labor Negotiator** (*Govt. Code § 54956.8*)
Purpose: Negotiations
Agency Negotiator: Minnie Malin, Assistant Superintendent, Human Resources
Employee Organizations: Santee Teachers Association
Classified School Employees Association

The Board entered closed session at 6:38 p.m.

E. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 8:30 p.m. No action was reported.

F. ADJOURNMENT

The March 9, 2010 special meeting was adjourned at 8:30 p.m.

Allen Carlisle, Clerk

Dr. Patrick Shaw, Secretary

Consent Item D.2.1. Approval/Ratification of Travel Requests
Prepared by Karl Christensen
March 16, 2010

BACKGROUND:

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

In accordance with Sections 35044, 35172, and 35173 of the Education Code, the Board of Education shall provide for payment of travel expenses for any representative of the Board when performing services on behalf of the District. In the summer of 2008, following implementation of the Formatta Software, a network-based paperless forms travel processing solution was introduced District-wide in accordance with BP 3350 and AR 3350.

A list of travel and professional staff events is presented for the Board's review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

A list of requests for travel which require air travel, and/or an overnight stay and/or are out of the State will be reviewed and approved by the Executive Council or Superintendent and submitted to the Board of Education for approval **prior** to the travel date.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

- Establish a staff development program as the cornerstone of effective instructional programs and employee performance.

FISCAL IMPACT:

The estimated travel expenses are \$47, plus \$105 in substitute costs, as disclosed on the following page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.1.
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Board Travel Report - March 16, 2010									
Travel Dates	Attendees	Site or Dept	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Overnight, Out-of-State, Air Travel	
Tuesday, 03/16/10	Larissa Evans	CH/RS	Learn to Love the CMA	San Marcos	\$105	\$47	ARRA	This will focus on eligibility requirements and writing goals to support CMA compliance.	
Travel Requests (overnight, out-of-county, and/or air travel) Submitted for Board Approval									
NONE									

Consent Item D.2.2. Approval/Ratification of Expenditure Warrants
 Prepared by Karl Christensen
 March 16, 2010

BACKGROUND:

Warrants issued by the District are required by law to be approved or ratified by the Board of Education.

Commercial Warrants issued for the period of February 2010:

<u>Fund #/Name</u>	<u>Warrant #'s</u>	<u>Amount</u>
03/06 General	12-734623 TO 12-744490	\$535,692.66
09 00	N/A	\$0.00
12 06	12-734637 TO 12-734638	\$210.00
13 00	12-734639 TO 12-743488	\$81,542.40
14 00	N/A	\$0.00
21 09	N/A	\$0.00
21 39	12-736059 TO 12-744492	\$34,936.63
25 18	12-738203 TO 12-743490	\$8,479.21
25 38	N/A	\$0.00
30 00	12-738204 TO 12-742015	\$684.60
		\$661,545.50

Student Body Warrants issued for the period of February 2010:

\$6,145.50

Payroll Warrant #'s beginning 10-836828 through 10-836894 and 10-974926 through 10-975753:

<u>Fund #/Name</u>	<u>Amount</u>
03 00	\$2,700,710.91
06 00	\$1,072,153.57
12 06	\$22,838.41
13 00	\$67,187.53
25-18	\$0.00
63 00	\$142,941.08
\$4,005,831.50	

RECOMMENDATION:

Administration recommends that the Board approve the expenditure warrants for the month of February as presented.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The fiscal impact of commercial, student body, and payroll expenditure warrants total \$4,673,522.50 and is disclosed above.

STUDENT ACHIEVEMENT IMPACT:

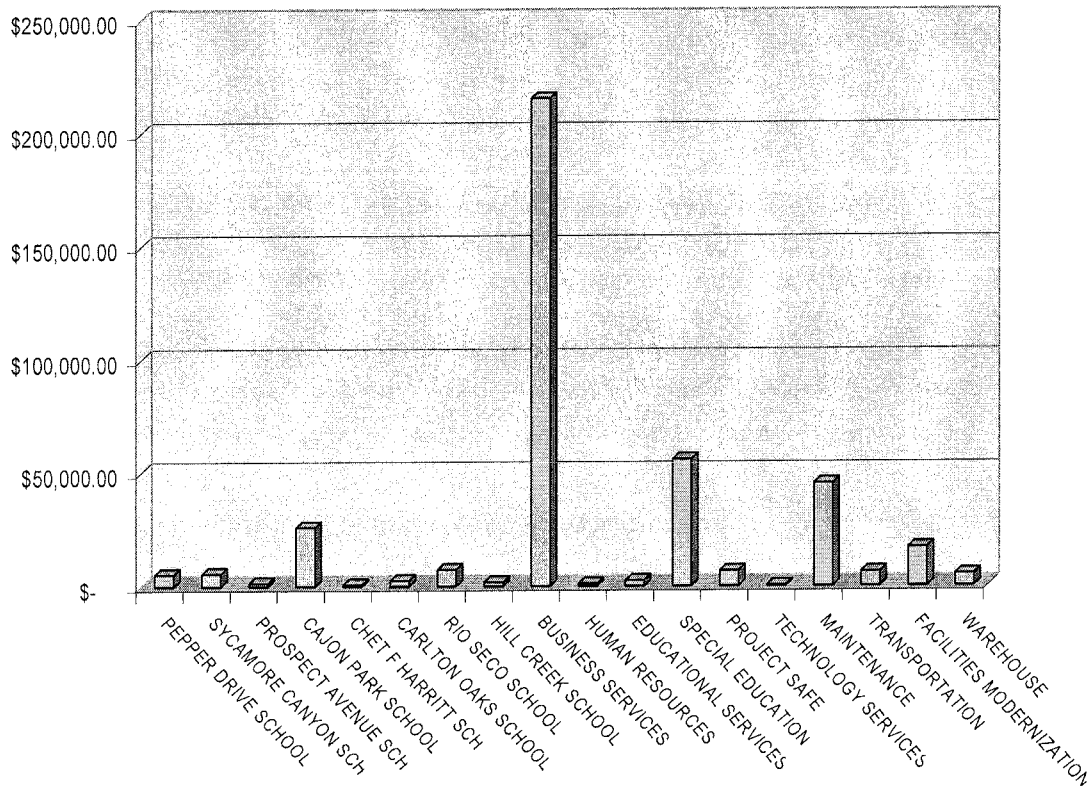
This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.2.
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BACKGROUND:

A numerical listing of purchase orders, including the date issued, the name of the vendor, a general description of items requested, and the anticipated cost of the purchase is attached for the review and approval of the Board of Education. Actual copies of the purchase orders are available for review upon request. As a part of the report, any payment to vendors that increases the amount of the purchase order by 10% or more, or change orders that increase the amount of the bid, will be presented for Board approval/ratification.

**PURCHASE ORDER REPORT
 FEBRUARY 2010**



The Business Services purchase orders include payments for professional legal services rendered for SWAP and Solar matters.

RECOMMENDATION:

Administration recommends approval of purchase orders #091163 through #091314 issued February 1, 2010 through February 28, 2010.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The fiscal impact of \$ \$406,655.37 is disclosed on the following pages.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.3.
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LOCATION LIST 2009-10

- 01 Santee School
- 02 Pepper Drive School
- 03 Carlton Hills School
- 04 Sycamore Canyon School
- 05 Prospect Avenue School
- 06 Cajon Park School
- 07 Chet F. Harritt School
- 08 Carlton Oaks School
- 09 Rio Seco School
- 10 Hill Creek School
- 11 Cajon Park Annex
- 12 Prospect Avenue Annex
- 26 Cajon Park Junior High
- 60 Board of Education
- 62 Superintendent
- 64 Business Services
- 65 Personnel
- 66 Educational Services
- 67 Special Education, Centralized
- 68 Special Projects, Centralized
- 69 Professional Development
- 70 Student Support Services
- 71 Library Media Services
- 72 Project SAFE
- 73 Technology
- 74 Operations
- 75 Maintenance

- 76 Transportation
- 78 Warehouse
- 90 Central Kitchen
- 92 Publications
- 97 District Wide
- 100 Summer School
- 108 Carlton Oaks Summer School
- 110 Hill Creek Summer School

Fund Numbers

- 03 00 General - Unrestricted
- 06 00 General - Restricted
- 12 06 Child Development Fund
- 13 00 Cafeteria Fund
- 14 00 Deferred Maintenance Fund
- 17 42 Special Reserve - Other Than Cap/Out
- 21 09 Other Building Fund
- 21 10 Building Fund
- 25 18 Capital Facilities Account Fund
- 25 24 Capital Projects Fund
- 25 38 Capital Facilities Redevelopment
- 30 00 State School Building Fund
(Modernization) and Lease/Purchase
- 40 00 Special Reserve Fund -
Capital Projects
- 53 26 Tax Override Fund - SSBF
- 67 30 Deductible Ins Loss Fund

M = Monthly Blanket
 A = Annual Blanket
 L = Lottery

PURCHASE ORDER EXCEEDED BY 10%
 FROM FEBRUARY 1, 2010 THROUGH FEBRUARY 28, 2010

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT	
090709	10/23/2009	03-00	OFFICE DEPOT	068	OFFICE SUPPLIES	\$600.00	
					INCREASE ANNUAL PO	+	\$400.00
					NEW TOTAL		\$1,000.00
091151	1/25/2010	03-00	USS MIDWAY MUSEUM	009	FIELD TRIP ADMISSIONS	\$422.00	
					ADDITIONAL ADMISSIONS	+	\$86.00
					NEW TOTAL		\$508.00
091160	1/28/2010	03-00	WOLVERINE SPORTS	010	EQUIPMENT	\$172.91	
					SHIPPING CHARGES	+	\$25.44
					NEW TOTAL		\$198.35

PURCHASE ORDER LISTING - FEBRUARY 2010

BY SITE

091169	2/1/2010	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$	78.30	002	PEPPER DRIVE SCHOOL
091275	2/23/2010	6	CDW GOVERNMENT INC	SOFTWARE LICENSES - PD	\$	1,606.50	002	PEPPER DRIVE SCHOOL
091276	2/23/2010	6	DELL MARKETING L.P.	COMPUTERS - PD	\$	3,610.34	002	PEPPER DRIVE SCHOOL
					TOTAL \$	5,295.14		PEPPER DRIVE SCHOOL
091222	2/18/2010	3	MARITIME MUSEUM ASSOCIATION	ADMISSIONS	\$	3,006.00	004	SYCAMORE CANYON SCH
091298	2/25/2010	3	TROXELL COMMUNICATIONS INC	TECHNOLOGY EQUIPMENT - SC	\$	2,407.73	004	SYCAMORE CANYON SCH
091302	2/25/2010	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$	251.21	004	SYCAMORE CANYON SCH
					TOTAL \$	5,664.94		SYCAMORE CANYON SCH
091187	2/4/2010	3	CARDIAC SCIENCE CORPORATION	BATTERY FOR AED - PA	\$	224.41	005	PROSPECT AVENUE SCH
091210	2/11/2010	6	SOUTHLAND TECHNOLOGY INC	REPLACEMENT EQUIP. BATTERIES-PA	\$	152.21	005	PROSPECT AVENUE SCH
091231	2/19/2010	3	CHRISTIAN YOUTH THEATER	ADMISSIONS	\$	432.00	005	PROSPECT AVENUE SCH
091293	2/25/2010	6	ACCU-CUT SYSTEMS	CLASSROOM MATERIALS	\$	59.38	005	PROSPECT AVENUE SCH
091294	2/25/2010	3	HARCOURT OUTLINES INC	FUNDRAISING SUPPLIES - PA	\$	427.50	005	PROSPECT AVENUE SCH
091300	2/25/2010	6	EDUPRESS INC	CLASSROOM MATERIALS	\$	104.26	005	PROSPECT AVENUE SCH
					TOTAL \$	1,399.76		PROSPECT AVENUE SCH
091164	2/1/2010	3	CDW GOVERNMENT INC	SOFTWARE LICENSES - CP	\$	918.00	006	CAJON PARK SCHOOL
091165	2/1/2010	3	DELL MARKETING L.P.	COMPUTERS - CP	\$	17,501.40	006	CAJON PARK SCHOOL
091223	2/18/2010	3	NEW CHILDREN'S MUSEUM	ADMISSIONS	\$	960.00	006	CAJON PARK SCHOOL
091224	2/18/2010	3	STEPHEN BIRCH AQUARIUM MUSEUM	ADMISSIONS	\$	1,260.00	006	CAJON PARK SCHOOL
091301	2/25/2010	3	DELL MARKETING L.P.	COMPUTER	\$	1,614.83	006	CAJON PARK SCHOOL
091303	2/26/2010	3	CDW GOVERNMENT INC	COMPUTERS & LICENSES	\$	3,687.49	006	CAJON PARK SCHOOL
					TOTAL \$	25,941.72		CAJON PARK SCHOOL
091191	2/9/2010	3	TROXELL COMMUNICATIONS INC	REPLACEMENT LAMP - TECH EQUIP - CFH	\$	580.05	007	CHET F HARRITT SCH
091246	2/22/2010	3	MAINTEX INC	CUSTODIAL SUPPLIES - CFH	\$	105.31	007	CHET F HARRITT SCH
091278	2/24/2010	6	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$	45.00	007	CHET F HARRITT SCH
					TOTAL \$	730.36		CHET F HARRITT SCH
091188	2/4/2010	3	OASIS CAMEL DAIRY	ADMISSIONS	\$	390.00	008	CARLTON OAKS SCHOOL
091190	2/5/2010	3	BRODART ORDER CENTER	CLASSROOM MATERIALS - CO	\$	105.05	008	CARLTON OAKS SCHOOL
091192	2/9/2010	3	WORD MASTERS CHALLENGE	CLASSROOM MATERIALS - CO	\$	14.26	008	CARLTON OAKS SCHOOL
091221	2/17/2010	3	AUDIO VIDEO INSTALLS	MP ROOM MICROPHONE SYSTEM-CO	\$	2,006.44	008	CARLTON OAKS SCHOOL
					TOTAL \$	2,515.75		CARLTON OAKS SCHOOL
091170	2/1/2010	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$	699.26	009	RIO SECO SCHOOL
091171	2/1/2010	3	NATIONAL GEOGRAPHIC SCHOOL	SUBSCRIPTIONS	\$	156.20	009	RIO SECO SCHOOL
091172	2/1/2010	3	MARITIME MUSEUM ASSOCIATION	ADMISSIONS	\$	2,008.00	009	RIO SECO SCHOOL
091185	2/4/2010	3	MARITIME MUSEUM ASSOCIATION	ADMISSIONS	\$	2,416.00	009	RIO SECO SCHOOL
091186	2/4/2010	6	CDW GOVERNMENT INC	SOFTWARE LICENSES	\$	459.00	009	RIO SECO SCHOOL
091296	2/25/2010	6	DELL MARKETING L.P.	LAPTOP COMPUTER - RS	\$	917.70	009	RIO SECO SCHOOL
091297	2/25/2010	6	CDW GOVERNMENT INC	SOFTWARE LICENSE	\$	45.90	009	RIO SECO SCHOOL
091299	2/25/2010	6	TROXELL COMMUNICATIONS INC	TECHNOLOGY EQUIPMENT - RS	\$	585.31	009	RIO SECO SCHOOL
					TOTAL \$	7,287.37		RIO SECO SCHOOL
091203	2/10/2010	3	ST VINCENT DE PAUL	DONATIONS FROM HC	\$	19.63	010	HILL CREEK SCHOOL
091209	2/11/2010	3	ANSMAR PUBLISHERS INC	CLASSROOM MATERIALS - HC	\$	1,052.70	010	HILL CREEK SCHOOL

091306	2/26/2010	3	DELL MARKETING L.P.	PRINTER CARTRIDGES - HC	\$ 836.21	010	HILL CREEK SCHOOL
					TOTAL \$ 1,908.54		HILL CREEK SCHOOL
091207	2/10/2010	3	OFFICEMAX CONTRACT INC	OFFICE SUPPLIES - ALL SITES	\$ 4,956.79	064	BUSINESS SERVICES
091250	2/22/2010	3	MARKS GOLIA & FINCH, LLP	LEGAL FEES - SWAP	\$ 66,085.40	064	BUSINESS SERVICES
091251	2/22/2010	25	18 MARKS GOLIA & FINCH, LLP	LEGAL FEES - SOLAR	\$ 2,521.31	064	BUSINESS SERVICES
091252	2/22/2010	3	MARKS GOLIA & FINCH, LLP	LEGAL FEES - SWAP	\$ 117,606.94	064	BUSINESS SERVICES
091253	2/22/2010	25	18 MARKS GOLIA & FINCH, LLP	LEGAL FEES - SOLAR	\$ 2,535.50	064	BUSINESS SERVICES
091254	2/22/2010	3	BERT L HOWE & ASSOC. INC	LEGAL CONSULTANTS - SWAP	\$ 9,355.50	064	BUSINESS SERVICES
091255	2/22/2010	3	FEDERAL EXPRESS CORPORATION	OVERNIGHT DELIVERIES	\$ 102.56	064	BUSINESS SERVICES
091256	2/22/2010	3	SANTEE SCHOOL DISTRICT	P & L RETENTION	\$ 1,846.19	064	BUSINESS SERVICES
091257	2/22/2010	3	KEENAN & ASSOCIATES	P & L CLAIM ADMIN QTRLY FEES	\$ 1,728.85	064	BUSINESS SERVICES
091311	2/26/2010	3	DAHLBERG, MARK R.	LEGAL SERVICES - SWAP	\$ 498.50	064	BUSINESS SERVICES
091312	2/26/2010	13	DELL MARKETING L.P.	LAPTOP - TRANSPORTATION	\$ 891.65	064	BUSINESS SERVICES
091313	2/26/2010	3	CDW GOVERNMENT INC	WASP MOBILE ASSET SYSTEM	\$ 7,149.01	064	BUSINESS SERVICES
091314	2/26/2010	13	CDW GOVERNMENT INC	SOFTWARE LICENSE	\$ 45.90	064	BUSINESS SERVICES
					TOTAL \$ 215,324.10		BUSINESS SERVICES
091274	2/23/2010	3	SUPERINTENDENT OF SCHOOLS	JOB FAIR FEE	\$ 120.00	065	HUMAN RESOURCES
091279	2/24/2010	3	SCSEBA	COBRA - MEDICAL PAYMENT	\$ 885.64	065	HUMAN RESOURCES
091280	2/24/2010	3	SAN DIEGO COUNTY SCHOOLS	COBRA - DENTAL PAYMENT	\$ 105.60	065	HUMAN RESOURCES
091281	2/24/2010	3	SAN DIEGO COUNTY SCHOOLS	COBRA - VISION PAYMENT	\$ 17.00	065	HUMAN RESOURCES
					TOTAL \$ 1,128.24		HUMAN RESOURCES
091189	2/5/2010	3	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$ 1,400.00	066	EDUCATIONAL SERVICES
091225	2/18/2010	3	FEDERAL EXPRESS CORPORATION	OVERNIGHT MAIL	\$ 13.66	066	EDUCATIONAL SERVICES
091261	2/23/2010	6	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$ 50.00	066	EDUCATIONAL SERVICES
091307	2/26/2010	3	6 TROXELL COMMUNICATIONS INC	TECH EQUIP. REPL. LAMPS	\$ 409.41	066	EDUCATIONAL SERVICES
091211	2/12/2010	12	6 SCHOLASTIC INC	SUBSCRIPTIONS 2010/11	\$ 263.47	069	EDUCATIONAL SERVICES
091292	2/25/2010	12	6 ZOOLOGICAL SOCIETY OF	ADMISSIONS	\$ 264.75	069	EDUCATIONAL SERVICES
091295	2/25/2010	12	6 SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$ 60.00	069	EDUCATIONAL SERVICES
					TOTAL \$ 2,461.29		EDUCATIONAL SERVICES
091204	2/10/2010	6	BRIDGES EDUCATIONAL CORP.	CONSULTING SERVICES	\$ 958.32	067	SPECIAL EDUCATION
091205	2/10/2010	6	RICHARDSON, MARCELLE	SPEECH/LANGUAGE SERVICES	\$ 2,175.00	067	SPECIAL EDUCATION
091212	2/12/2010	6	TUNED IN TO LEARNING	CLASSROOM MATERIALS	\$ 512.18	067	SPECIAL EDUCATION
091220	2/17/2010	6	PROGRESSUS THERAPY INC	THERAPY SERVICES - 09/10 FY	\$ 51,520.00	067	SPECIAL EDUCATION
091289	2/25/2010	6	COAST MUSIC THERAPY	CONSULTANT SERVICES	\$ 750.00	067	SPECIAL EDUCATION
					TOTAL \$ 55,915.50		SPECIAL EDUCATION
091163	2/1/2010	6	JUNIOR WEB DETECTIVES	SITE LICENSES FOR ASES PROGRAM	\$ 1,052.70	072	PROJECT SAFE
091174	2/1/2010	6	NOBLE CARVER II	GUITAR LESSONS - ASES PROGRAM	\$ 350.00	072	PROJECT SAFE
091229	2/19/2010	6	MAD SCIENCE OF SAN DIEGO	SCIENCE PROGRAM FOR PROJ. SAFE	\$ 5,397.00	072	PROJECT SAFE
					TOTAL \$ 6,799.70		PROJECT SAFE
091166	2/1/2010	3	UNITED PARCEL SERVICE	UPS SHIPPING CHARGES	\$ 41.51	073	TECHNOLOGY SERVICES
091167	2/1/2010	6	DELL MARKETING L.P.	REPLMENT BATTERY FOR LAPTOP	\$ 200.09	073	TECHNOLOGY SERVICES
091168	2/1/2010	6	DELL MARKETING L.P.	REPLMENT BATTERY FOR LAPTOP	\$ 130.49	073	TECHNOLOGY SERVICES
					TOTAL \$ 372.09		TECHNOLOGY SERVICES
091173	2/1/2010	6	UNITED PARCEL SERVICE	UPS SHIPPING EXPENSES	\$ 20.98	075	MAINTENANCE

091180	2/4/2010	6	STRAIT-LINE CONCRETE CUTTING	CONCRETE MAINT. - RS	\$	255.00	075	MAINTENANCE
091181	2/4/2010	6	COMMERCIAL & INDUSTRIAL	ROOF REPAIRS - SC	\$	525.00	075	MAINTENANCE
091182	2/4/2010	6	COMMERCIAL & INDUSTRIAL	ROOF REPAIRS - CP & ERC	\$	850.00	075	MAINTENANCE
091206	2/10/2010	6	COMMERCIAL & INDUSTRIAL	ANNUAL AGREEMENT - 09/10	\$	10,000.00	075	MAINTENANCE
091208	2/11/2010	6	UNITED SITE SERVICES OF CA INC	EMERGENCY SEPTIC CLEANING - CH	\$	500.00	075	MAINTENANCE
091213	2/16/2010	6	ADVANCE PLUMBING CO	EMERGENCY SEWER REPAIRS - CH	\$	15,886.00	075	MAINTENANCE
091214	2/16/2010	6	SUNBELT RENTALS	WATER PUMP RENTAL - HVY STORMS	\$	444.92	075	MAINTENANCE
091216	2/16/2010	6	SUNBELT RENTALS	H2O PUMP-FLOOD CONTROL:ALL STS	\$	201.75	075	MAINTENANCE
091217	2/17/2010	6	CALIFORNIA ELECTRIC SUPPLY	FLUORESCENT BULBS - HC	\$	420.63	075	MAINTENANCE
091218	2/17/2010	3	CALIFORNIA ELECTRIC SUPPLY	FLUORESCENT BULBS - DO	\$	98.12	075	MAINTENANCE
091219	2/17/2010	6	CALIFORNIA ELECTRIC SUPPLY	FLUORESCENT BULBS - CFH/STOCK	\$	146.41	075	MAINTENANCE
091227	2/19/2010	6	AMERICAN LIGHTING	SDG&E ENERGY REBATE PROGRAM	\$	1,548.68	075	MAINTENANCE
091228	2/19/2010	63	AMERICAN TIME & SIGNAL	PROJ. SAFE CLOCKS - CP	\$	491.99	075	MAINTENANCE
091238	2/22/2010	6	AIRE FILTER PRODUCTS CA	AIR FILTERS - PD	\$	262.18	075	MAINTENANCE
091239	2/22/2010	6	AIRE FILTER PRODUCTS CA	AIR FILTERS - HC	\$	275.23	075	MAINTENANCE
091240	2/22/2010	6	AIRE FILTER PRODUCTS CA	AIR FILTERS - CFH	\$	167.16	075	MAINTENANCE
091241	2/22/2010	6	AIRE FILTER PRODUCTS CA	AIR FILTERS - CH	\$	226.93	075	MAINTENANCE
091242	2/22/2010	6	AIRE FILTER PRODUCTS CA	AIR FILTERS - SC	\$	409.77	075	MAINTENANCE
091243	2/22/2010	6	ROOTX	PLUMBING SUP'S-STOCK FOR DISTR	\$	403.00	075	MAINTENANCE
091244	2/22/2010	6	ADVANCED AIR & VACUUM	HVAC SUPPLIES - PD	\$	32.32	075	MAINTENANCE
091245	2/22/2010	6	ADVANCED AIR & VACUUM	HVAC SUPPLIES - DO	\$	93.18	075	MAINTENANCE
091247	2/22/2010	6	A-1 GLASS COMPANY	MAINTENANCE - CFH	\$	302.91	075	MAINTENANCE
091248	2/22/2010	6	A-1 GLASS COMPANY	VANDALISM - PD	\$	300.00	075	MAINTENANCE
091249	2/22/2010	6	A-1 GLASS COMPANY	VANDALISM - CH	\$	500.00	075	MAINTENANCE
091258	2/22/2010	6	ARI ALLIED REFRIGERATION INC	HVAC SUPPLIES - PD	\$	108.95	075	MAINTENANCE
091259	2/22/2010	6	ARI ALLIED REFRIGERATION INC	HVAC SUPPLIES - PA PROJ SAFE	\$	169.07	075	MAINTENANCE
091260	2/22/2010	6	CABLE, PIPE & LEAK DETECTION	PLUMBING SUPPLIES - RS	\$	270.00	075	MAINTENANCE
091263	2/23/2010	6	W W GRAINGER INC	HVAC SUPPLIES - M&O BLDG	\$	70.35	075	MAINTENANCE
091264	2/23/2010	6	GEARY PACIFIC SUPPLY	HVAC SUPPLIES - CFH	\$	105.04	075	MAINTENANCE
091265	2/23/2010	6	ROTO-ROOTER	MAIN SEWER LINE REPAIRS - CH	\$	1,343.50	075	MAINTENANCE
091266	2/23/2010	6	W W GRAINGER INC	HVAC SUPPLIES - CFH	\$	50.81	075	MAINTENANCE
091267	2/23/2010	6	J P WITHEROW ROOFING COMPANY	ROOF REPAIRS - CPJH	\$	205.00	075	MAINTENANCE
091268	2/23/2010	6	ARI ALLIED REFRIGERATION INC	HVAC SUPPLIES - M&O BLDG	\$	74.40	075	MAINTENANCE
091269	2/23/2010	6	ARI ALLIED REFRIGERATION INC	HVAC SUPPLIES - M&O BLDG	\$	82.12	075	MAINTENANCE
091270	2/23/2010	6	CABLE, PIPE & LEAK DETECTION	PLUMBING FOR SPLIT IRRIG. - HC	\$	220.00	075	MAINTENANCE
091271	2/23/2010	13	FERGUSON ENTERPRISES INC	KITCHEN PLUMBING SUP'S-RS CFH PA	\$	219.63	075	MAINTENANCE
091272	2/23/2010	13	FERGUSON ENTERPRISES INC	KITCHEN PLUMBING SUP'S - PA	\$	109.51	075	MAINTENANCE
091273	2/23/2010	6	FERGUSON ENTERPRISES INC	PLUMBING SUPPLIES - CH	\$	99.93	075	MAINTENANCE
091277	2/24/2010	6	GEMPLER'S	SAFETY SUPPLIES - GROUNDS	\$	910.60	075	MAINTENANCE
091282	2/24/2010	6	LAKESIDE LAND COMPANY	GROUNDS SUPPLIES - CO	\$	151.79	075	MAINTENANCE
091288	2/25/2010	6	COUNTYWIDE MECHANICAL	HVAC SERVICE - HC	\$	210.00	075	MAINTENANCE
091291	2/25/2010	6	SCHOOLDUDE.COM INC	ANNUAL AGREEMENT - 09/10	\$	5,971.50	075	MAINTENANCE
091304	2/26/2010	6	SPANKY'S PORTABLE SERVICES	SEWER REPAIRS - CH	\$	150.00	075	MAINTENANCE
091308	2/26/2010	3	TOYOTALIFT INC	EQUIPMENT REPAIRS - WAREHOUSE	\$	202.57	075	MAINTENANCE

091309	2/26/2010	6	US AIR CONDITIONING	HVAC SUPPLIES - PD	\$	152.55	075	MAINTENANCE
					TOTAL	\$	45,239.48	MAINTENANCE
091194	2/10/2010	6	BOB BAKER CHEVROLET	BUS REPAIRS & MAINTENANCE	\$	203.98	076	TRANSPORTATION
091195	2/10/2010	6	SWRCB FEES	SWPPS PERMIT FEES	\$	1,008.00	076	TRANSPORTATION
091196	2/10/2010	6	DREW FORD	BUS REPAIRS & MAINTENANCE	\$	40.80	076	TRANSPORTATION
091197	2/10/2010	6	PECK'S HEAVY FRICTION INC	BUS REPAIRS & MAINTENANCE	\$	314.00	076	TRANSPORTATION
091198	2/10/2010	6	KIRKS RADIATOR	BUS REPAIRS & MAINTENANCE	\$	244.69	076	TRANSPORTATION
091199	2/10/2010	6	CAJON VALLEY UNION SCHOOL	OUTSIDE BUS TRANS. SERVICES	\$	511.00	076	TRANSPORTATION
091200	2/10/2010	6	TIRE CENTERS, LLC	MAINTENANCE VEHICLES REPAIRS	\$	788.13	076	TRANSPORTATION
091201	2/10/2010	6	EW TRUCK & EQUIPMENT CO INC	BUS REPAIRS & MAINTENANCE	\$	636.11	076	TRANSPORTATION
091202	2/10/2010	6	CUMMINS CAL PACIFIC LLC	BUS REPAIRS & MAINTENANCE	\$	77.00	076	TRANSPORTATION
091232	2/22/2010	6	RELIABLE TIRE INC	HAZARDOUS WASTE RECYCLING	\$	114.00	076	TRANSPORTATION
091233	2/22/2010	6	COUNTY MOTOR PARTS CO INC	ALL VEHICLES REPAIRS & MAINT.	\$	312.77	076	TRANSPORTATION
091234	2/22/2010	6	NORTH COUNTY REBUILDERS	BUS REPAIRS & MAINTENANCE	\$	270.79	076	TRANSPORTATION
091235	2/22/2010	6	TIRE CENTERS, LLC	BUS REPAIRS & MAINTENANCE	\$	1,294.13	076	TRANSPORTATION
091236	2/22/2010	6	EW TRUCK & EQUIPMENT CO INC	BUS REPAIRS & MAINTENANCE	\$	495.00	076	TRANSPORTATION
091237	2/22/2010	6	GROSSMONT UNION HIGH	TRANSPORTATION SERVICES	\$	44.29	076	TRANSPORTATION
					TOTAL	\$	6,354.69	TRANSPORTATION
091183	2/4/2010	21	8 CITY ELECTRIC SUPPLY COMPANY	SOLAR LIGHT'G PARKING LOT - PD	\$	714.37	077	FACILITIES MODERNIZATION
091184	2/4/2010	21	8 CITY ELECTRIC SUPPLY COMPANY	SOLAR LIGHT'G PARKING LOT - PD	\$	9,945.19	077	FACILITIES MODERNIZATION
091215	2/16/2010	21	8 SUNBELT RENTALS	EQUIP RENTAL-PD PKG LOT SOLAR	\$	258.66	077	FACILITIES MODERNIZATION
091226	2/19/2010	21	8 AMERICAN TIME & SIGNAL	MASTER CLOCK SYSTEM - CP	\$	5,513.41	077	FACILITIES MODERNIZATION
091262	2/23/2010	21	8 FERGUSON ENTERPRISES INC	PA STATE PRE-SCHOOL ADA CONST.	\$	108.98	077	FACILITIES MODERNIZATION
091290	2/25/2010	21	8 SUPERIOR READY MIX CONCRETE	SOLAR LIGHTS - PD	\$	518.25	077	FACILITIES MODERNIZATION
091310	2/26/2010	6	DEPARTMENT OF GENERAL SERVICES	DSA FILING FEES FOR SOLAR - HC	\$	-	077	FACILITIES MODERNIZATION
					TOTAL	\$	17,058.86	FACILITIES MODERNIZATION
091175	2/3/2010	3	SCHOOL SPECIALTY, INC	STORES SUPPLIES	\$	113.54	078	WAREHOUSE
091176	2/3/2010	3	ELGIN SCHOOL SUPPLY	STORES SUPPLIES	\$	191.05	078	WAREHOUSE
091177	2/3/2010	3	SOUTHWEST SCHOOL SUPPLY	STORES SUPPLIES	\$	159.73	078	WAREHOUSE
091178	2/3/2010	3	SPORTIME	STORES SUPPLIES	\$	118.54	078	WAREHOUSE
091179	2/3/2010	3	MOORE MEDICAL CORP	STORES SUPPLIES	\$	227.94	078	WAREHOUSE
091193	2/9/2010	3	K/P CORPORATION	STORES SUPPLIES	\$	563.31	078	WAREHOUSE
091283	2/24/2010	3	MOORE MEDICAL CORP	STORES SUPPLIES	\$	570.94	078	WAREHOUSE
091284	2/24/2010	3	WAXIE SANITARY SUPPLY	STORES SUPPLIES	\$	555.93	078	WAREHOUSE
091285	2/24/2010	3	SOUTHWEST SCHOOL SUPPLY	STORES SUPPLIES	\$	229.46	078	WAREHOUSE
091286	2/24/2010	3	MAINTEX INC	STORES SUPPLIES	\$	101.79	078	WAREHOUSE
091287	2/24/2010	3	CAMEO PAPER & JANITORIAL	STORES SUPPLIES	\$	2,381.46	078	WAREHOUSE
091305	2/26/2010	3	PIONEER STATIONERS INC	STORES SUPPLIES	\$	44.15	078	WAREHOUSE
					TOTAL	\$	5,257.84	WAREHOUSE

\$406,655.37

Consent Item D.2.4. Approval/Ratification of Revolving Cash Report
Prepared by Karl Christensen
March 16, 2010

BACKGROUND:

The Revolving Cash Fund of \$15,000 is used for prompt payment to vendors and saves the costs associated with processing payments of small amounts through the County Superintendent of Schools. The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

RECOMMENDATION:

Administration recommends approval of checks #21932 through #21983 on the \$15,000 Revolving Cash Account.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The fiscal impact is \$5,994.72 as disclosed on the following report.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.4.
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SANTEE SCHOOL DISTRICT
REVOLVING CASH REPORT- \$15,000

Date	Number	Name	Memo	Amount
02/22/10	21932	BOLTON & CO. INSURANCE	6TH GRADE CAMP INSURANCE- CFH	\$36.00
02/23/10	21933	VONS	LORENE FOSTER CHILDREN'S FUND	\$50.00
02/23/10	21934	WAL-MART	LORENE FOSTER CHILDREN'S FUND	\$100.00
02/25/10	21935	CHRISTINE BAILEY	REIMBURSEMENT- CLASSROOM SUPPLIES	\$41.62
02/25/10	21936	ANDREA BRODING	REIMBURSEMENT- MILEAGE	\$7.00
02/25/10	21937	JENNIFER BROWN	REIMBURSEMENT- MILEAGE	\$120.29
02/25/10	21938	DIANE CARTIER	REIMBURSEMENT- SUPPLIES	\$249.90
02/25/10	21939	NICOLE CHIARMONTE	REFUND- LOST LIBRARY BOOK	\$4.00
02/25/10	21940	KARL CHRISTENSEN	REIMBURSEMENT- MILEAGE	\$24.00
02/25/10	21941	MELANIE DALEY	REIMBURSEMENT- MILEAGE	\$14.35
02/25/10	21942	LARISSA EVANS	REIMBURSEMENT- MILEAGE	\$32.00
02/25/10	21943	ANDREA FREEDMAN	REIMBURSEMENT- CLASSROOM SUPPLIES	\$50.83
02/25/10	21944	CYNTIA HOLDER	REIMBURSEMENT- SUPPLIES	\$13.69
02/25/10	21945	VAL IVERSON	REIMBURSEMENT- SUPPLIES	\$118.16
02/25/10	21946	LYNN MCGRAEL	REIMBURSEMENT- SUPPLIES	\$5.90
02/25/10	21947	HOPE MICHEL	REIMBURSEMENT- MILEAGE	\$133.34
02/25/10	21948	MARY MOGK	REIMBURSEMENT- SUPPLIES	\$83.95
02/25/10	21949	CHRIS MOWREY	REIMBURSEMENT- SUPPLIES	\$48.09
02/25/10	21950	PATRICIA NOUJAIM	REIMBURSEMENT- SUPPLIES	\$172.26
02/25/10	21951	LAURA NUNNELLEY	REIMBURSEMENT- MILEAGE	\$22.50
02/25/10	21952	ALICEN OSTASH	REIMBURSEMENT- SUPPLIES	\$149.09
02/25/10	21953	MINALOU J. PETERSEN	REFUND- LOST LIBRARY BOOK	\$16.00
02/25/10	21954	JULIE POWELL	REIMBURSEMENT- SUPPLIES	\$24.57
02/25/10	21955	MEREDITH RIFFEL	REIMBURSEMENT- SUPPLIES & MILEAGE	\$354.16
02/25/10	21956	MARY SHIRLEY	REIMBURSEMENT- MILEAGE	\$14.65
02/25/10	21957	SUSAN SMITH	REIMBURSEMENT- SUPPLIES	\$168.25
02/25/10	21958	ROBERT SMOOT	REFUND- LOST LIBRARY BOOK	\$22.00
02/25/10	21959	KELLY SNYDER	REIMBURSEMENT- SUPPLIES	\$91.22
02/25/10	21960	LAURA SPENCER	REIMBURSEMENT- SUPPLIES	\$185.78
02/25/10	21961	LAURA STABLEIN	REIMBURSEMENT- MILEAGE	\$31.75
02/25/10	21962	NANCY STASCH	REIMBURSEMENT- MILEAGE	\$18.20
02/25/10	21963	THOR STIBOR	REIMBURSEMENT- MILEAGE	\$46.15
02/25/10	21964	LUKE TOWNE	REIMBURSEMENT- SUPPLIES	\$87.59
02/25/10	21965	BETTY UNIBE	REIMBURSEMENT- SUPPLIES	\$108.48
03/01/10	21966	DIANE CARTIER	REIMBURSEMENT- SUPPLIES	\$272.95
03/01/10	21967	DARRELL EASTIS	REIMBURSEMENT- SUPPLIES	\$61.98
03/01/10	21968	ALLWYN GAZI	REIMBURSEMENT- SUPPLIES	\$270.42
03/01/10	21969	TERRY JOHNSON	REIMBURSEMENT- SUPPLIES	\$1,519.18
03/01/10	21970	TRACY KULL	REIMBURSEMENT- SUPPLIES	\$52.02
03/01/10	21971	ELIAZABETH PEREZ	REIMBURSEMENT- SUPPLIES	\$21.16
03/01/10	21972	STEPHANIE SULLIVAN	REFUND- LOST LIBRARY BOOK	\$9.00
03/02/10	21973	LIL BAEHR	REIMBURSEMENT- MILEAGE	\$26.44
03/02/10	21974	CAROL BARR	REIMBURSEMENT- MILEAGE	\$106.35
03/02/10	21975	KATHY BRAUN	REIMBURSEMENT- SUPPLIES	\$58.91
03/02/10	21976	DEBORAH ERTLE	REIMBURSEMENT- MILEAGE	\$98.90
03/02/10	21977	CALLEEN GAEIR	REIMBURSEMENT- MILEAGE	\$217.50
03/02/10	21978	KATHLEEN GRENFELL	REIMBURSEMENT- MILEAGE	\$207.30
03/02/10	21979	MICHELE VOSS	REIMBURSEMENT- SUPPLIES	\$53.15
03/02/10	21980	JOYCE WARRINER	REIMBURSEMENT- MILEAGE	\$19.43
03/02/10	21981	DEBORAH WHITE	REIMBURSEMENT- MILEAGE	\$54.26
03/04/10	21982	RACHAEL PABIS	TRAVEL ADVANCE	\$180.00
03/04/10	21983	NICOLE NAJAR	TRAVEL ADVANCE	\$120.00

Total Checks Written \$5,994.72

Total to be Reimbursed \$5,994.72

Consent Item D.2.5.

Approval of Second Amendment to Agreement
between the City of Santee and the Santee
School District for Cooperative Facilities
Utilization

Prepared by Karl Christensen
March 16, 2010

BACKGROUND:

The City of Santee, Pioneer Little League, and the Chamber of Commerce operate facilities on the old Santee School property that require water, sewer, electrical, and gas service. Currently, the District pays for all utility costs and receives partial reimbursement from the Little League through a \$5 per student surcharge.

District and City staff met recently to discuss utility costs associated with the City's operation of a mini-park and portable building on site. An agreement was reached to obtain reimbursement from the City for 1/3 of actual costs. This Second Amendment incorporates that agreement.

RECOMMENDATION:

It is recommended that the Board of Education approve the Second Amendment of the Agreement between the City of Santee and the District for reimbursement of water and sewer costs.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

This fiscal impact is \$8,600 in additional revenue.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.5.
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SECOND AMENDMENT TO AGREEMENT BETWEEN THE CITY OF SANTEE AND THE SANTEE SCHOOL DISTRICT OF SAN DIEGO COUNTY FOR COOPERATIVE FACILITIES UTILIZATION

THIS SECOND AMENDMENT TO AGREEMENT BETWEEN THE CITY OF SANTEE AND THE SANTEE SCHOOL DISTRICT OF SAN DIEGO COUNTY FOR COOPERATIVE FACILITIES UTILIZATION (“AMENDMENT”) is made and entered into this _____ day of _____, 2010, by and between the City of Santee (“CITY”), a public entity, and the Santee School District (“DISTRICT”), a public entity.

RECITALS

WHEREAS, on or about May 14, 1986, DISTRICT and CITY entered into an agreement for cooperative use and maintenance of certain community recreation facilities (“AGREEMENT”); and

WHEREAS, on or about February 20, 2007, DISTRICT and CITY agreed to an amendment to provide for the improvement and maintenance of certain facilities at Rio Seco, Cajon Park, Carlton Hills, Hill Creek, Carlton Oaks, and Prospect Avenue Elementary Schools; and

WHEREAS, the DISTRICT and CITY now desire to amend the AGREEMENT to provide for the payment of sewer and water usage at certain facilities.

NOW THEREFORE, in consideration of the Recitals and mutual obligations of the Parties as herein expressed, DISTRICT and CITY agree as follows:

1. Invoicing. DISTRICT will invoice CITY every two months for one-third (1/3) the actual cost of the water/sewer bill for the City’s use of the mini-park and portable building at Santee Elementary School, located at 10445 Mission Gorge Road in the City of Santee, California.
2. Payment. The CITY will pay DISTRICT within thirty (30) days of receiving the invoice from the DISTRICT.
3. Term of Amendment. This AMENDMENT shall not expire unless terminated by mutual written agreement of the Parties.
4. Provisions of the Agreement. Except as specifically provided in this AMENDMENT, all other terms and conditions of the AGREEMENT shall remain in full force and effect and shall apply to this AMENDMENT, unless otherwise amended by mutual agreement of the DISTRICT and the CITY.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, this AMENDMENT to AGREEMENT is executed by DISTRICT and by CITY on the day and year first written above.

CITY OF SANTEE

SANTEE SCHOOL DISTRICT OF SAN DIEGO COUNTY

By: _____
Name:
Title:

By: _____
Name:
Title:

APPROVED AS TO FORM:

BEST BEST & KRIEGER LLP

By: _____

BACKGROUND:

On January 26, 2010, the California Department of Education (CDE) provided school districts with a waiver process to carryover more than 15% of Title I funding due to an increase in Title I funding generated from the federal stimulus ARRA Title I funding. Traditionally, districts may request a carryover waiver through the annual Consolidated Application process. However, future Consolidated Applications will not address Title I carryover due to ARRA Title I funding.

Upon Board approval of the attached Title I waiver, CDE will review the waiver for completion and schedule the waiver to be approved by the State Board of Education at their May 2010 meeting. The District is not under Program Improvement regulations at this time so the only waiver consideration is to request the ability to carryover more than 15% of Title I funding for the 2009-10 school year.

RECOMMENDATION:

Administration recommends the submission of the Title I ARRA Waiver for the 2010-11 school year.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

Title I ARRA funding provided school sites with \$220,000 for the 2009-2010 school year. Providing Title I schools with the ability to carryover more than 15% of Title I funding into the 2010-2011 school year would allow these sites to continue offering a similar academic program.

STUDENT ACHIEVEMENT:

Title I funding provides students with early intervention services, additional materials and supplies, and school site professional development associated with supporting the needs of struggling learners.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.1.

LEA Name:

Santee Elementary - 37683610000000

Person Completing This Report: Kristin Baranski

Person Completing Position/Title: Director, Educational Services

Contact e-mail Address: kbaranski@santee.k12.ca.us

Contact Phone Number: 619-258-2351

References:

Current local educational agency (LEA) allocations for regular fiscal year 2009 Title I, Part A, funds and the Title I, Part A, American Recovery and Reinvestment Act (ARRA) funds are on the California Department of Education (CDE) No Child Left Behind: Title I, Parts A & D Web page at <http://www.cde.ca.gov/fg/aa/ca/nclbtilei.asp>.

Directions:

- 1) Select the LEA name from the drop-down menu. Refer to the "Enable Macros" attachment if you experience difficulties with the dropdown.
- 2) Enter the contact information of the person completing this report in the space provided.
- 3) Read the Assurance Statement and Signature page and the assurances related to each waiver request.
- 4) Select the chosen waiver(s) by checking the appropriate box; provide dollar amounts where requested. If you are applying for waiver II(a) or II(b), complete the ARRA LEA Waiver Plan Template located under the Waiver section on the CDE Title I, Part A Web page at <http://www.cde.ca.gov/sp/sw/t1/titleparta.asp>.
- 5) Print the application and obtain the signatures of the LEA superintendent and the local governing board president on page 4. Retain this copy of the assurances and any supporting documentation for compliance monitoring purposes.
- 6) A copy of the local governing board agenda and board minutes reflecting approval of the Title I, Part A, LEA Waiver Application will be maintained and made available for compliance monitoring.
- 7) Save this application electronically and send as an e-mail attachment to TitleIWaivers@cde.ca.gov. Please include your LEA name and County-District-School (CDS) code. Remember to attach the ARRA LEA Waiver Plan Template if you are applying for waiver II(a) or II(b).

Santee Elementary - 37683610000000

The LEA requests the following:

Section I. Waivers of Title I, Part A, Statutory and Regulatory Requirements

- (a) Exemption from the 14-day school choice parent notification requirement for students enrolled in newly identified program improvement (PI) schools for 2009–10 or schools that anticipated exiting PI during the 2009–10 school year but did not (Elementary and Secondary Education Act [ESEA] Section 1116[b][1][E][i]; 34 Code of Federal Regulations [CFR] Section 200.37[b][4][iv]). Please note that this waiver was previously granted for all applicable LEAs by the SBE at its September, 2009 meeting. **The inclusion of this item in the application package, and your response, is for federal reporting purposes only. See assurances for Section I. (a) on page 5 of this application.**
- (b) To offer SES to schools in PI year one, in addition to public school choice, to eligible students and to count those SES expenditures for eligible students in those schools toward the local educational agency's (LEA's) 20 percent obligation (ESEA Section 1116[b][10] and 34 CFR Section 200.48). See assurances for **Section I. (b)** on page 6 of this application.

Section II. Waivers Related to Title I, Part A, ARRA Funds

- (a) To exclude some or all of Title I, Part A, ARRA funding from calculation of the LEA's 20 percent obligation for choice-related transportation and SES ESEA Section 1116[b][10] and 34 CFR Section 200.48[a][2]). See assurances for **Section II. (a)** on page 7 of this application and complete the ARRA LEA Waiver Plan.

ARRA Amount to be excluded: 0.00

- (b) To exclude some or all of Title I, Part A, ARRA funding from the calculation of the LEA's 10 percent obligation for professional development (ESEA Section 1116[c][7][A][iii]). See assurances for **Section II. (b)** on page 8 of this application and complete the ARRA LEA Waiver Plan.

ARRA Amount to be excluded: 0.00

Number of teachers and principals that have received standards-based instructional materials professional development: 0

Number of teachers and principals that have **not** received standards-based instructional materials professional development: 0

- (c) To exclude some or all of Title I, Part A, ARRA funding from the calculation of the LEA's 10 percent obligation for professional development for schools in PI (ESEA Section 1116[b][3][A][iii]). See assurances for **Section II. (c)** on page 9 of this application.

- (d) To exclude some or all of Title I, Part A, ARRA funding from the calculation of per-pupil amount for SES (ESEA Section 1116[e][6][A] and 34 CFR Section 200.48[c][1]). See assurances for **Section II. (d)** on page 10 of this application.

ARRA Amount to be excluded: 0.00

- (e) To request a waiver from CDE to carryover more than 15 percent of its Title I, Part A, 2009 and 2010 allocations due to ARRA funding (ESEA Section 1127[a][b]). See assurances for **Section II. (e)** on page 11 of this application.

Santee Elementary - 37683610000000

**Title I, Part A – Local Educational Agency (LEA)
Assurance Statement and Signature Page**

The LEA certifies that:

- 1) All applicable state and federal statutory and regulatory requirements will be met by the LEA and information contained in this Title I, Part A, LEA Waiver Application is correct and complete.
- 2) Legal assurances for all individual waiver applications are accepted as the basic legal condition for the operation of programs and assurances with original signatures retained by the LEA for compliance monitoring.
- 3) A copy of the local governing board agenda and board minutes reflecting approval of the Title I, Part A, LEA Waiver Application will be maintained and made available for compliance monitoring.
- 4) Original signatures of the LEA superintendent, or designee, and board president for the Title I, Part A, LEA Waiver Application are on file.
- 5) All compliance items identified in the notification of finding from Categorical Program Monitoring (CPM):
 - a. Have been resolved (no further information is required), or
 - b. **Have not** been resolved. **Justification for not resolving findings and an action plan to resolve the findings is required in the LEA Waiver Plan, Box 1, located under the Waiver section on the California Department of Education (CDE) Title I, Part A Web page at <http://www.cde.ca.gov/sp/sw/t1/titleparta.asp>.**
- 6) Pursuant to *California Code of Regulations*, Title 5, (5 CCR) Sections 4600–4687, all Uniform Complaint Procedure (UCP) actions:
 - a. Have been resolved (no further information is necessary), or
 - b. **Have not** been resolved. **Justification for not resolving actions and an action plan to resolve the actions is required in the LEA Waiver Plan, Box 2, located under the Waiver section on the California Department of Education (CDE) Title I, Part A Web page at <http://www.cde.ca.gov/sp/sw/t1/titleparta.asp>.**

I hereby certify that all of the applicable state and federal rules and regulations will be observed by this LEA and that, to the best of my knowledge, information contained in this Waiver Application is correct and complete. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of assurances are retained onsite. I certify that we accept all general and program specific assurances for Titles I, II, and/or III as appropriate, except for those for which a waiver has been obtained. A copy of all waivers will remain on file. I certify that actual ink signatures for this LEA Waiver Application are on file. I further certify that, upon approval of any waiver requests by the SBE, necessary revisions of the LEA Plan will be submitted for local board approval.

In addition, the LEA agrees to submit a report to the California Department of Education (CDE) on June 1, 2010, that: (1) describes the uses of each waiver by the LEA or by its schools; (2) describes how schools continue to provide assistance to the same populations served by the program(s) for which the waiver was granted; and (3) evaluates the progress of the LEA and of schools in improving the quality of instruction or the academic achievement of students. The CDE will provide directions and guidance pertaining to the LEA submission of the report.

Superintendent Signature

Date

Board President Signature

Date

Web page of the LEA Plan: www.santeesd.net

**Section II. (e)
Waivers Related to Title I, Part A ARRA Funds**

Local Educational Agency (LEA) Waiver Application to carryover more than 15 percent of its Title I Part A American Recovery and Reinvestment Act (ARRA) allocation once every three years through its Consolidated Application. (Elementary and Secondary Education Act [ESEA] Section 1127[a]).

ESEA Section 1127(b) permits the California Department of Education (CDE) to waive the limitation of once every three years if (1) the LEA's request is reasonable and necessary; or (2) a supplemental Title I, Part A, allocation becomes available.

- 1) In accordance with these provisions, the LEA is requesting a waiver of the carryover limitation more than once every three years because of its Title I, Part A, funds made available under the ARRA, which is, by definition, a supplemental Title I, Part A, appropriation. The LEA is requesting this waiver for a period of two years to carry over excess fiscal year 2009 fiscal year Title I, Part A, funds to fiscal year 2010 and to carry over excess fiscal year 2010 Title I, Part A, funds to fiscal year 2011.
- 2) The LEA is obtaining a waiver of the carry over limitation in ESEA Section 1127(a) so that it can carry over more than 15 percent of its Title I, Part A, fiscal year 2009 or fiscal year 2010 allocation and has already received such a waiver within the prior three years (or receives such a waiver with respect to its fiscal year 2009 funds). The LEA shall apply to the CDE in accordance with CDE's regular procedures for waivers of the carry over limitation. The LEA hereby assures that it needs a waiver of the carry over limitation for the second (or third) time within three years because of its ARRA funds.

CDE Use Only

Consent Item D.4.2. Approval of New Job Description for Food Service Clerical Assistant

Prepared by Minnie Malin
March 16, 2010

BACKGROUND:

Due to specialized skills required to process state mandates for free and reduced meal applications and the preparation of state reports, the Director of Child Nutrition Services, Cathy Abel, has developed a new job description to include additional duties and responsibilities in collaboration with the CSEA association. The person in this position will also be responsible for participating in state audits and providing support to child nutrition staff as needed. This position will be filled as an alternative to the Clerk Typist II position recently vacated. Included tonight for the Board to review is the recommended job description.

RECOMMENDATION:

Administration recommends approval of the new Food Service Clerical Assistant job description effective March 17, 2010.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

The annual cost for the Clerk Typist II position (classification 22) is approximately \$13,647 - \$15,547. The annual cost for the Food Service Clerical Assistant position (classification 22.5) is approximately \$13,914 - \$16,334. Depending on which step within the Food Service Clerical Assistant classification the person is hired, filling this position could result in a savings. Any additional expense would be paid for by the child nutrition services department.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intention to provide support for staff and students to meet educational and other relevant needs.

Motion: _____ Second: _____ Vote: _____ Agenda Item D.4.2.

FOOD SERVICE CLERICAL ASSISTANTDEFINITION

Under the supervision of the Food Service Director, perform a variety of responsible clerical duties in support of the Child Nutrition program. Answer telephones, maintain records, type material and operate a variety of office machines and equipment, provide specialized assistance and information to district employees administrators, the public and others regarding the child nutrition program.

DISTINGUISHING CHARACTERISTICS

The Food Service Clerical Assistant duties require the exercise of sound judgment in interpretation and application of standard practices and procedures or in modification of existing methods to complete assignments. Employees in this class may serve as a resource to others regarding the procedures and operations of the Child Nutrition program.

EXAMPLES OF DUTIES AND RESPONSIBILITIES

1. Perform a wide variety of responsible clerical duties related to the child nutrition program.
2. Type, format, edit and proofread correspondence, memoranda, reports, contracts and other materials from rough draft or verbal instructions.
3. Compile, assemble, organize and tabulate statistical data for inclusion in departmental records and reports.
4. Provide specialized assistance and information to callers and visitors regarding the child nutrition program.
5. Prepare and maintain detailed and comprehensive records, files, logs and lists related to the child nutrition program.
6. Receive, record, and process a variety of departmental forms in accordance with established procedures.
7. Approve and maintain free and reduced meal applications.
8. Perform the verification process related to the applications.
9. Prepare and input verification report.
10. Participate in State audit to justify application process.
11. Answers telephones and greet office visitors, provide information, assistance and directions as appropriate; take and relay any messages.
12. Operate a variety of standard office equipment including computer, calculator, copiers, peripheral equipment, and software.
13. Support child nutrition staff as needed.
14. Perform related duties as assigned.

FOOD SERVICE CLERICAL ASSISTANT

Page 2

Qualifications Guide

Knowledge of

1. Modern office practices, procedures and equipment.
2. Correct English usage, spelling, grammar and punctuation.
3. Receptionist and telephone techniques.
4. Filing systems and record keeping techniques.
5. Oral written and communication skills.
6. Operation of standard office equipment including computer equipment and software.
7. Basic procedures in food handling.
8. Free and reduced meal application process.

Ability to

1. Perform responsible clerical duties in support of the child nutrition program.
2. Establish and maintain comprehensive departmental records, logs and lists.
3. Prepare, format, type, edit and proofread a variety of written materials.
4. Operate standard office equipment including computer, copiers, calculator, peripheral equipment, and software.
5. Greet visitors and answer telephones; provide specialized information assistance and directions.
6. Learn, interpret, apply and explain rules, regulations, policies and procedures of the child nutrition operation.
7. Independently perform difficult clerical work with speed and accuracy.
8. Understand and carry out oral and written instructions.
9. Type at a net corrected speed of 45 words per minute.
10. Meet schedules and timelines.

Training and Experience

Any combination equivalent to graduation from high school including or supplemented by courses in office practices and two years of increasingly responsible clerical experience.

Food handler's training.

Possession of a valid food handler's card issued by the department of county health.

Possession of a valid California driver's license.

Working Conditions

Office environment.

BOARD APPROVED

Consent Item D.4.3. Staffing Restructure and Approval of New Job Description for
Out-of-School Time Assistant Site Leader

Prepared by Minnie Malin

March 16, 2010

BACKGROUND:

Project SAFE's enrollment has declined with the current recession. In order to respond to the decline and keep programs open at schools where our enrollment is perilously low, a new Out-of-School Time Assistant Site Leader position is proposed.

This new position will offer a promotion for our Project SAFE Assistants and/or Out-of-School Time Group Leaders. It will be used when a site has very low enrollment, fewer than 35 children, or at sites that may have very high enrollment, greater than 124 children. It continues with our core value of creating more of a career ladder opportunity in this program. It also offers a plan of succession within our department. Included tonight for the Board to review is the recommended job description.

RECOMMENDATION:

Administration recommends approval of the staffing restructure of the Out-of-School Time Program including approval of the new Out-of-School Time Assistant Site Leader job description.

This recommendation supports the following District goal:

- Develop social, emotional, and health service programs to foster student character and personal well-being.

FISCAL IMPACT:

This is a fee-based program and is self-sufficient. The annual cost for this position is \$31,467.

STUDENT ACHIEVEMENT:

Out-of-School Time programs held on school campus increase a child's positive feelings for school. Attending a quality program during school breaks increases the likelihood of success during the school year.

Motion:		Second:		Vote:		Agenda Item D.4.3.
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OUT-OF-SCHOOL TIME ASSISTANT SITE LEADERJOB SUMMARY:

Under direct supervision of Director of Out-of-School Time Programs and the general direction of the school principal, Out-of-School Coordinator and/or the Regional Leader, to oversee the day-to-day operation of out-of-school time programs; to work with individuals and groups of students, reinforcing academics, in a learning environment; perform clerical duties; provide a variety of enrichment activities in an out-of-school setting in support of the goals and objectives of the program and to do related work as required.

EXAMPLES OF DUTIES:

1. Supervises facilities and assigned areas to ensure student safety.
2. Encourages proper student behavior and implements the approved student behavior plan.
3. Monitors students' arrival and departure to the out-of-school time program and implements the policies on checking on absent students.
4. Tracks student attendance with appropriate accounting program.
5. Provides a variety of activities in support of the program goals.
6. Maintains records, including attendance, upon request of the Regional Leader, Coordinator or Director.
7. Implements the Homework program, reinforcing instruction in a learning environment.
8. Directs students during scheduled homework program.
9. Reports any unusual or improper actions to appropriate personnel.
10. Checks restrooms and other facilities to insure rules of the school are being followed by students using these areas.
11. Halts disturbances and reports actions to appropriate administrators.
12. Detains students pending the arrival of local administrator, law enforcement officer, and/or emergency medical service when necessary.
13. Maintains records of weekly work schedules and requested materials.
14. Monitors preparation and sanitary distribution of nutritious snacks.
15. Communicates and implements to staff directions from supervisor concerning program and district structure, changes and goals.
16. Implements program discipline plan.
17. Provides written and verbal communication to parents.
18. Operates out-of-school time program within District Strategic Plan.
19. Attends meetings and in-services at supervisor's request.
20. Collects information pertinent to out-of-school time program.
21. Coordinates with the Regional Leader to arrange regularly scheduled staff meetings at individual sites.
22. Enrolls students.
23. Assists Regional Leader in training new personnel and substitutes.
24. In coordination with the Director, Coordinator and/or Regional Leader, may provide general direction of other Out-of-School Time staff.
25. Promotes communication and positive public relations.

OUT-OF-SCHOOL TIME ASSISTANT SITE LEADER – Page 2
EXAMPLES OF DUTIES – continued

26. Assists in maintaining records of monetary collection.
27. Assists in arranging for events sponsored by out-of-school time program.
28. Administers medication, first aid as needed, and health-related services as needed.
29. Follows, implements, and coordinates a safety plan (disaster plan, fire drill, and earthquake) with the school site.
30. Assists in planning and implementing field trips and fundraisers.
31. Promotes and maintains a cooperative relationship with school staff.
32. Creates and maintains a positive child-centered climate.
33. Meets scheduled timelines.
34. Work with and around hazardous materials.
35. Other related duties as assigned.

QUALIFICATIONS GUIDE

Knowledge of:

- General goals and mission statement of out-of-school time programs.
- Developmental stages, behaviors and characteristics of school-age students.
- Developmental and behavioral characteristics of students with special needs.
- Effective methods of working with students in an out-of-school time setting.
- Basic accounting skills.
- Previous leadership experience with adults.
- Current positive behavior management and motivation techniques.
- Basic computer programs (e.g. Word, Excel, print program, etc.) and district computer programs (e.g. PowerSchool, etc.)
- Health and safety practices and procedures in kitchen area.
- Operation of commercial food equipment (e.g. Sno-Cone and cotton candy machines).
- Proper handling techniques of hazardous materials.

Ability to:

- Communicate effectively with supervisors, employees, students and parents.
- Act quickly with mature judgment.
- Understand and carry out oral and written instructions.
- Work independently and with minimal direction.
- Establish and maintain cooperative relationships with those contacted in the course of work.
- Organize and maintain a safe and caring environment for students.
- Relate effectively to students with special needs including physical and learning disabilities and emotional problems.

Training and Experience:

- Equivalent to completion of the twelfth grade. Eighteen (18) units in any combination of Early Childhood Education, child development, school-age care and development, elementary education, recreation or ROP child care training program, OR any combination of education/training or experience that provides the required knowledge and ability. Prefer two years experience working with school-age children.

Licenses and Other Certification:

Possession of First Aid/CPR/AED Certificate issued by an authorized agency.

“No Child Left Behind” certification mandated by the State of California for Instructional Assistants. Certification may be granted in three ways:

- 1) Possession of an Associates Degree (AA);
- 2) Completion of 48 college semester units (official transcripts required); or
- 3) Completion of a District-approved NCLB proficiency test.

Characteristics:

Possess: good health and freedom from communicable diseases; good physical condition, agility and strength commensurate with the duties of the class; honesty; industry; initiative; dependability and good judgment in conjunction with position duties; loyalty and other related qualities.

Working Conditions:

Classroom and off campus setting and playground environment: subject to walking, bending, stooping, lifting, subject to noise, standing for long periods, temperature extremes.

BOARD APPROVED

DISCUSSION AND/OR ACTION ITEMS Item E.

The Board invites citizens to address the Board about any of the items listed under Discussion and/or Action. Citizens wishing to address the Board about a Discussion and/or Action item are requested to submit a Request to Speak card in advance.

Discussion and/or Action Item E.1.1. Initiation of Annual “Awards Night”
Prepared by Dr. Patrick Shaw Recognition Event
March 16, 2010

BACKGROUND:

Annually the Board has recognized employees and volunteers near the end of the school year at school board meetings. Scheduling these dates around school and district events occurring at this time of year has been challenging. It is also the desire of the Board to provide a memorable experience to employees or volunteers who are being acknowledge for outstanding accomplishments or service in the presence of their colleagues and family members.

Administration proposes that an annual “Awards Night” be developed to encompass all of the non-student recognition for the school year. This event would include the recognitions and awards for:

- District Teachers of the Year (One per site),
- District Classified Employees,
- County Teacher of the Year,
- County Classified Employee of the Year,
- Volunteers of the Year (One per school), and
- Acknowledgement of other recognitions from outside of the District, such as Wal Mart Teacher of the Year, Billiteracy awards, and grant recipients.

A designated “Awards Night” would focus on the recognitions and allow the Board members a better opportunity to celebrate these individuals.

An “Awards Night” event for the 2009-10 school year could be held on Tuesday, May 25, 2010 at Rio Seco School. Using the Multi-Purpose Room at Rio Seco School would allow for an audience of approximately 500 people and provide ample parking.

If the Board wishes to hold an “Awards Night” event, administration also recommends:

- Inviting Mr. Stalman, the Santana Band director who volunteers his time to teach instrumental music afterschool at several of our schools, and the music students to perform.
- Concluding the recognitions with a reception in honor of the recipients. Child Nutrition Services has graciously offered to provide refreshments at no charge to the District.

RECOMMENDATION:

Administration recommends the Board establish an “Awards Night” event and reception for the 2009-10 school year to be held on Tuesday, May 25, 2010 at Rio Seco School.

FISCAL IMPACT:

The District has an approved budget established for recognitions. There would be no additional expenses incurred. Child Nutrition Services will provide refreshments at no additional cost to the general fund.

STUDENT ACHIEVEMENT IMPACT:

It is the desire of the Board to recognize outstanding teachers and classified employees that support students in achieving academic excellence.

Motion:		Second:		Vote:		Agenda Item E.1.1.
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BACKGROUND:

Annually, Board members are honored to present certificates to eighth grade students being promoted from Santee School District. The chart below is provided to assist Board members in selecting the promotion ceremony they wish to attend. A schedule of dates and times for the 2009-10 promotion ceremonies is attached. Promotion certificates will be available for signatures by the first Board meeting in May.

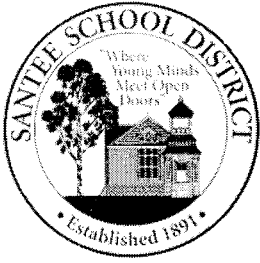
**HISTORY OF BOARD MEMBER ASSIGNMENTS
 2000 to 2009**

Schools	Bartholomew	Burns	Carlisle	El-Hajj	Ryan
Alternative	2008	2004 2006	2009	2007	2003 2005
Cajon Park	2008	2003 2005 2006			2001 2007 2009
Carlton Hills	2009	2007	2005 2006 2008		2000
Carlton Oaks	2005 2007	2004	2009	2000 2003 2006 2008	2002
Chet F. Harritt	2006 2009	2004	2007 2008		2003 2005
Hill Creek	2006	2007	2005	2000 2001 2003 2004 2009	2008
Pepper Drive		2009		2002 2005 2007 2008	2006
Prospect Avenue	2005	2008	2006	2001 2004	2002 2007 2009
Rio Seco	2007	2005 2006 2008 2009		2002	2000 2004

RECOMMENDATION:

Board members will select assignments for presentation of promotion certificates.

Motion:		Second:		Vote:		Agenda Item E.1.2.
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Santee School District

PROMOTION SCHEDULE

June 2010

SCHOOL	DATE	TIME	LOCATION	BOARD MEMBER
Alternative School	Wednesday June 23	11:00 a.m.	Alternative School	
Cajon Park	Thursday June 24	8:30 a.m.	Front Patio of Junior High Building	
Carlton Hills	Tuesday June 22	8:30 a.m.	Carlton Hills Lunch Area	
Carlton Oaks	Tuesday June 22	9:00 a.m.	Carlton Oaks Amphitheater	
Chet F. Harritt	Tuesday June 22	9:00 am.	Chet F. Harritt Common Area	
Hill Creek	Tuesday June 22	9:00 a.m.	Hill Creek Amphitheater	
Pepper Drive	Thursday June 24	9:00 a.m.	Pepper Drive Upper Field	
Prospect Avenue	Thursday June 24	8:30 a.m.	Santee Trolley Square (Next to Panda Express)	
Rio Seco	Thursday June 24	9:00 a.m.	Rio Seco Amphitheater	

FYI-Sycamore Canyon - Thursday, June 24 @ 9:00 a.m.

Area High Schools				
Santana High	Tuesday June 22	6:00 p.m.	Santana Stadium	
West Hills High	Wednesday June 23	9:00 a.m.	West Hills Football Field	

Discussion and/or Action Item E.2.1.
Prepared by Karl Christensen
March 16, 2010

Approval of Monthly Financial Report

BACKGROUND:

Administration has prepared the accompanying Monthly Financial Report covering the period February 1, 2010 through February 28, 2010 for the Board of Education's review and comments. The statements are prepared on a cash and modified accrual basis and include the District's revenue, expenditure, and cash activities.

RECOMMENDATION:

It is recommended that the Board of Education approve the Monthly Financial Report, as presented.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The Monthly Financial Report shows a beginning cash balance of \$5,310,770, cash receipts of \$2,075,198 and disbursements of \$4,290,876 are reflected for the period of February 1, through February 28, 2010, resulting in an ending cash balance of \$3,095,092 as of February 28, 2010.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.2.1.
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MONTHLY FINANCIAL REPORT - FEBRUARY

1

CASH REPORT FOR FEBRUARY 28, 2010

	Actual	Projected
Beginning Cash Balance as of January 31, 2010	\$5,310,770	\$5,177,047
INCOME		
A. Revenue Limit Sources		
State Aid	\$ 100,775	
Property Taxes	219,470	
	\$ 320,245	
B. Federal Income		
Federal Funding		\$0
C. State Income		
Unres. State Funding	55,789	
CSR	687,850	
Consol. Categorical	4,554	
AB825	122,143	
HTS Spec Ed	20,301	
Transportation	11,108	
SELPA	64,755	
	\$966,500	
D. Local Income		
Other Local Income	230,561	
Spec ED	557,892	
	\$788,453	
E. Due to/Due from Other Funds		
		\$0
F. Debt Proceeds		
		\$0
TOTAL INCOME	\$2,075,198	\$2,381,375
Beginning Balance Plus Income	\$7,385,968	\$7,558,422
DISBURSEMENTS		
G. Commercial Warrants	\$ 535,333	
H. Payroll Warrants	3,072,916	
I. Statutory Employee Benefits	373,789	
J. Health & Welfare	297,087	
K. Liability	11,751	
TOTAL DISBURSEMENTS	\$ 4,290,876	\$4,107,148
Ending Cash Balance as of February 28, 2010	\$3,095,092	\$3,451,274





**Budget Revisions
February 28, 2010
2009-10 Revised Budget**

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
Beginning Fund Balance	4,614,816	2,449,373	7,064,189
Estimated Income	32,466,409	12,949,068	45,415,477
Estimated Expenditures	32,757,819	15,247,822	48,005,641
Change in Fund Balance	(291,410)	(2,298,754)	(2,590,164)
Projected Ending Fund Balance	4,323,406	150,619	4,474,025
Less: Designation for Restricted Programs/Carryovers	-	150,619	150,619
Less: Designation for Prepaid Expenses	392,160		392,160
Less: Designation for Revolving Cash	15,000		15,000
Less: Designation for Stores Inventory	27,199		27,199
Less: Reserve for Vacation Carryover	211,682		211,682
Less: Reserve for Economic Uncertainty	1,440,169		1,440,169
Undesignated/Unappropriated/Unreserved Fund Balance (Uncommitted)	2,237,196	-	2,237,196
Fund 17 Projected End of Year Balance	2,826,887		2,826,887
Total Reserves	<u>6,504,252</u>	<u>-</u>	<u>6,504,252</u>
% Estimated Expense Total	13.55%		



Discussion and/or Action Item E.2.2. Approval of Second Period Interim Report
Prepared by Karl Christensen
March 16, 2010

BACKGROUND:

Assembly Bill 2861, which became effective January 1, 1987, requires that school districts prepare and submit interim financial reports so that governing boards, the State Controller, and the Superintendent of Public Instruction are informed of school districts' financial conditions for the current and future years. The Board of Education is required to designate either a positive, qualified, or negative certification regarding the District's ability to meet its financial obligations for the current year and two subsequent years.

Provided for the Board's review and approval is the interim report as of January 31, 2010, for the Santee School District. The projection for the unrestricted General Fund includes a beginning balance of \$4,614,815.98, anticipated receipts of \$35,288,241, anticipated disbursements of \$32,735,399, and a projected ending balance on June 30, 2010, of \$4,323,405. Copies of the interim report for the public's review will be available at the meeting or upon a request to the Fiscal Services department.

The District is designating a positive certification for the second interim. However, the District's ability to meet its financial obligations is contingent upon enacting significant budget reductions as outlined in the budget reduction plan.

RECOMMENDATION:

It is recommended that the Board of Education approve a positive certification regarding the District's ability to meet its financial obligations for the 2009-10 fiscal year.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

This fiscal impact projection for the unrestricted General Fund includes a beginning balance of \$4,614,815.98, anticipated receipts of \$35,288,241, anticipated disbursements of \$32,735,399, and a projected ending balance on June 30, 2010, of \$4,323,405. The second interim report shows that the District will be able to meet its financial obligations for the 2009-10 fiscal year as disclosed on the following report.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.2.2.
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BACKGROUND

In April 2008, a State team completed a Fiscal Crisis & Management Assistance Team (FCMAT) study of the District's Special Education Program and services. In addition, a FCMAT study focusing on transportation in Santee School District was conducted in April 2009. Both of these studies, the parent and staff communication that resulted from these studies, and current special education State testing data suggests a review of our current special day class structure for special education students.

Based on parent feedback and staff survey, the concept of providing students with a kindergarten – grade 8 school experience is highly desirable and could be actualized through regionalizing special day classes. Currently, special day class students could change schools as many as five times during their school experience. Regionalization would allow for students to feel connected to a school, its staff, and the student population by staying on a campus for a longer period of time. In addition, more students would be able to attend a school closer to home and teacher teams at a school site would work collaboratively as children transition to new teachers.

A historical re-organization timeline outlining discussions with a variety of stakeholders, Special Education Advisory Council feedback, and the re-organization proposal are attached. These documents as well as other data related to the number of student moves associated with the re-organization will be presented at the Board meeting.

RECOMMENDATION

Administration recommends Board approval of the re-organization of special day classes beginning in the 2010-11 school year.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT

A transportation review was conducted based on the regionalization of special day classes and student movement to their new schools. This review indicates a reduction of two bus routes resulting in an approximate savings of \$90,000 annually.

Due to the retirement of three special day class teachers who were licensed to provide speech and language services within their special day classes, administration will be recommending an increase in Speech and Language Pathologist services by .5FTE at an annual cost of \$40,000.

In addition, the District received federal stimulus ARRA funding for special education in 2009 and has approximately \$337,000 in this fund. This one-time funding must be spent by September 2011 and should be used on improving student achievement through school improvement and reform. Professional development, equipment, supplies, and curriculum materials are appropriate uses for this funding. Special day class re-organization would be supported by this ARRA funding.

STUDENT ACHIEVEMENT IMPACT:

Currently, students who receive education in Santee School District through a special day class could move schools as many as five times during their educational career. Attempting to provide children and their families with a school experience where children could stay at a school site for a longer period of time would build a greater sense of school connectedness, which has been linked to an increase in student efficacy and achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.3.1.

Historical Timeline of SDC Re-Organization Proposal

2007-2009 School Years

- April 15-17, 2008: FCMAT Study - Parent concerns regarding the number of times a child who receives special education services in a Special Day Class (SDC) is required to move schools
- July 10, 2008: Parent Meeting – Top 10 recommendations included:
 - Develop a service delivery model that includes more mainstreaming and reverse mainstreaming
 - Develop a service delivery model that includes less movement from school to school
- August 26, 2008: Special Education Vision & Strategic Action Plan presented to Board
- August 28, 2008: Special Education Vision shared with all special education teachers at Back to School Meeting
- October 28, 2008: Special Education Vision & Strategic Action Plan shared with Special Education Advisory Council (SEAC)
- January 27, 2009: Parent input provided at Special Education Advisory Council on:
 - How they would like to receive information about movement of SDC students?
 - What could make the transition as smooth as possible?
 - What things the District should consider in the process?
- February 10, 2009: Board Workshop on Strategic Action Plan progress – discussion of SDC re-organization
- April 24, 2009: Several Special Day Class (SDC) teachers volunteered to work with Ed Services staff on SDC re-organization

2009-2010 School Year

- September 2, 2009: All special education teachers asked to provide ideas and priorities regarding the SDC re-organization
- September 29, 2009: Special Education Parent Forum – collected feedback from all parents in attendance regarding:
 - Their priorities for the District's plan to reorganize our SDC classes
 - Their satisfaction with the education their child received last year
 - What the District could do to improve their child's educational experience (5 of 7 parents mentioned more mainstreaming and/or less movement of school)
- November 2009: Parent input at SEAC regarding SDC re-organization priorities
- November 2009: Began compiling input from staff and parents over the last 10 months
- December 2009: Administration requested Board approval to continue investigation of SDC re-organization for 2010-2011 school year
- December 2009: Developed draft SDC Re-organization Proposal
- January 2010: Gained input from Speech and Language Pathologists and School Psychologists, shared draft with SDC teachers and small teacher group, shared draft with SEAC, continued input from principal/vice principal group
- February 2010: Continued to meet with stakeholder groups including SDC teachers, SEAC, Resource Specialist teachers, and school site administration
- March 11, 2010: Present current SDC Re-Organization Proposal to parent groups and Advisory for Curriculum and Instruction (ACI)
- March 16, 2010: Present current SDC Re-Organization Proposal to the Board with stakeholder feedback

**Special Education Advisory Council Feedback
Regarding Special Day Class Re-Organization**

What works:	What to consider:
<ul style="list-style-type: none"> • K-8 Experience • Closer to Home School 	<ul style="list-style-type: none"> • If a program/placement wasn't meeting a child's needs – options for SH students • 8th graders (next year) will they need to move? (7th-8th)
<ul style="list-style-type: none"> • Same school – less movement long term (home school) • Idea of co-teaching • Opportunity to mainstream more • Overall program is excellent 	<ul style="list-style-type: none"> • Option to grandfather kids currently in the system to school of parents' choice
<ul style="list-style-type: none"> • Kids stay at school longer • Close together • Make friends • Reduced transportation costs 	<ul style="list-style-type: none"> • More movement short term • Did not get class we want • Home school does not work out • Have to adjust all over again • Grandfathered in (at what point) • All SH in 1 school, no mixture of kids • Transportation (sick kid)
<ul style="list-style-type: none"> • K-8 situation • Closer to neighborhood, home and friends • Less movement • Considering keeping 8th graders at current school, possibly 7th • Relieve busing 	<ul style="list-style-type: none"> • Staying at same school as 7th grader/8th stay at current school • Speech services for language communicatively handicapped • Forcing students into a particular program because of disability • Project SAFE – sports available
<ul style="list-style-type: none"> • Less movement • Closer to home school 	<ul style="list-style-type: none"> • Language based class to still exist • Important for self-esteem
<ul style="list-style-type: none"> • Consistency – if one more move then fine, but if <u>this</u> plan we want it to stay • Stable environment (social stability) • Pooled resources and support (collaboration) • Specialized teaching strategies • Opportunity for more mainstreaming • Collaboration/colleague support (students share limitations) • Home, neighborhood, social opportunities 	<ul style="list-style-type: none"> • After progress is achieved and the level of services is no longer needed, is the consideration to go back to home school, or do they have the opportunity to stay? • How to include autistic program with mild/moderate • Ratios in the classroom – more or less? • General education buy in

2

<u>Region 1</u>	<u>Program</u>
Chet F. Harritt	Moderate/Severe Autism Program (K-4)
Prospect Avenue	----
Carlton Oaks	(3) Mild/Moderate SDC Programs (K-8) Visually Impaired Program (K-8)
<u>Region 2</u>	
Carlton Hills	(3) Moderate/Severe SDC Programs (K-8)
Rio Seco	(3) Mild/Moderate SDC Programs (K-8)
Sycamore Canyon	(3) SDC Preschool Programs
<u>Region 3</u>	
Cajon Park	Medically Fragile Program (4) Mild/Moderate SDC Programs (K-8)
Hill Creek	(2) SDC Programs for Emotional/Behavioral Concerns (K-6)
Pepper Drive	SDC Program for Emotional/Behavioral Concerns (7-8)

The Special Day Class Re-Organization Proposal attempts to create a K – 8 learning experience for as many students with disabilities in the Santee School District as possible. The three regions are defined geographically. K – 8 students who have a mild-moderate disability and who require a special day class program, would attend a school within their home region in a mild/moderate special education program. K – 8 students who have a moderate/severe disability and who require a special day class program would attend Carlton Hills. Students with emotional/behavioral concerns would attend Hill Creek in grades K – 6 and then Pepper Drive in grades 7 – 8. All preschool-aged children requiring special education services (with the exception of students who require speech services only) will attend Sycamore Canyon. The autism program will remain at Chet F. Harritt.

BACKGROUND:

In October 2009, District Project SAFE staff presented a survey to the Out-of-School Time Parent Advisory Council regarding the fee structure and field trips during the school break program. Traditionally in Santee School District, field trips have been optional and paid for separately by families; however, most full-day care programs include the cost of field trips in their weekly fees.

The attached parent survey was distributed in January 2010 after Parent Advisory Council approval. There were 191 respondents to the survey out of our approximately 600 families. Seventy-one percent (71%) or 136 respondents said they would like the field trip fees included in their cost. The other twenty-nine percent (29%) or 55 respondents did not.

Survey findings along with all comments were presented to the Parent Advisory Council at the February 2010 meeting and some of the survey comments were addressed at this meeting. The Parent Advisory Council approved the fee restructure for school breaks.

RECOMMENDATION:

Administration recommends approval of the restructure of Project SAFE fees for school breaks to begin June 28, 2010. Fee increases associated with incorporating field trip costs will be phased-in over four summers and Project SAFE will provide a “stay-back” program for children not attending a field trip.

New fees for Summer 2010 will be:

	Current Fee	K-5 th Grade	6 th -8 th Grade
First Child	\$85.50	\$88.00	\$91.00
Second Child	\$64.25	\$67.00	\$70.00
Third Child	\$42.75	\$45.00	\$48.00

Fee increases for Summer 2010 will not cover the full costs of all student field trips. In order to support Santee families, prior year carryover funds will be used to cover the approximate \$35,000 shortfall.

This recommendation supports the following District goal:

- Develop social, emotional, and health service programs to foster student character and personal well-being.

This recommendation supports the strategic plan area of student well being.

FISCAL IMPACT:

The fees charged will ensure this program is self-sufficient and as indicated previously, Project SAFE carryover funds will be utilized to ensure budget sufficiency.

STUDENT ACHIEVEMENT:

Out-of-School Time programs held on school campus increase a child's positive feelings for school. Attending a quality program during school breaks increases the likelihood of success during the school year.

Motion: _____ Second: _____ Vote: _____

Consent Item E.3.2.

Dear Parents/Guardians,

We are considering changing our fees for our Summer 2010 program. Would you please take a few moments to complete this survey?

Currently, field trips are optional and are paid for separately. We would like to consider making all field trips mandatory and include the cost in your weekly fees.

The current fees are:

- \$85.50 for the first child
- \$64.25 for the second child
- \$42.75 for each additional child

The ranges for the new proposed fees are:

	Kindergarten—Fifth Grade	Sixth—Eighth Grade
First Child	\$96.00—\$100.00	\$109.00—\$113.00
Second Child	\$75.00—\$79.00	\$ 88.00—\$92.00
Additional Child	\$53.00—\$57.00	\$ 66.00—\$70.00

(Our 6th—8th grade students go on up to three field trips per week.)

BENEFITS: Fees are deductible under tax laws. Can include these fees under Section 125 plans. Would not have to worry about deadlines. Families using a subsidy would have field trips included.

CONSIDERATIONS: There would be no care for children not going on the field trip. This would include children excluded because of inappropriate behavior.

Lunches would remain optional and would be paid for separately.

Thank you for your time and input. If you have other questions, please call our office at 258-2369 or speak to a staff member.

-----Detach and Return to Staff-----

Site_____ Number of Children in Program_____

- Yes, I would support the new school break fee that would include field trips.
- No, I do not support the new school break fee that would include field trips.

Discussion and/or Action Item E.4.1. Approval of Changes to Employee Health Coverage Plans

Prepared by Minnie Malin
March 16, 2010

BACKGROUND:

The District insurance committee, comprised of administrators and association members, continue to meet and discuss health care trends and plan designs in order to maintain affordable employee and retiree health coverage without compromising quality. Renewal rates for the District's current health coverage plans will increase 11.88% - 15% for HMO plans (11.88% for Kaiser and 15% for Anthem Blue Cross) and as much as 28.8% for the Anthem Blue Cross Point of Service (POS) plan for the 2010-2011 benefit plan year. As a result, there will be a \$470,000 increase in premium costs for the 2010-2011 benefit year.

At this time, approximately 11% of the total members covered by District health coverage are in the POS plan and 6.5% of that population is comprised of retirees. Health coverage rates are determined by experience usage and the increases are then averaged between the health plans. After careful consideration, the insurance committee believes that the cost of continuing a POS plan has become unaffordable. In addition, the committee feels that it would be unfair to continue placing the burden of extreme premium increases on members utilizing the HMO plans.

In conclusion, the insurance committee recommends eliminating the Anthem Blue Cross POS plan; changing the RX coverage for the Anthem Blue Cross HMO from \$5/\$10/\$25 to \$10/\$20/\$35 effective July 1, 2010. In addition, the insurance committee recommends offering a high deductible/HSA plan option if research determines it to be viable.

Representatives from John Burnham Insurance Services (BB&T) will be attending the meeting to share information regarding Health Savings Accounts (HSA) with the Board.

RECOMMENDATION:

Administration recommends that the Board approve the elimination of the Anthem Blue Cross POS health plan; RX changes; and the possibility of a high deductible/HSA option effective July 1, 2010.

This recommendation supports the following District Goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The implementation of this recommendation will enable the District to continue to provide affordable employee and retiree benefits. By eliminating the Anthem Blue Cross POS plan, the rate increase projected for the 2010-2011 benefit year will be reduced from \$470,000 to \$235,000 for a difference of \$235,000.

STUDENT IMPACT:

Securing fiscally responsible employee and retiree benefit programs will provide fiscal solvency and present opportunities to meet future student instructional needs.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.4.1.

BOARD POLICIES AND BYLAWS Item F.

Citizens wishing to address the Board about a Board Policies and Bylaws item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Board Policies and Bylaw.

Board Policies and Bylaws Item F.1.1. First Reading: Revised Policy #5144.1,
Suspension and Expulsion/Due Process

Prepared by Kristin Baranski
March 16, 2010

BACKGROUND:

Attached is CSBA's sample Board Policy #5144.1, Suspension and Expulsion/Due Process. When Board members reviewed the 5000 series of Board Policies for revision earlier this year, it was requested that BP 5144.1 return to the Board at a later date for review and consideration for adoption.

Board Policy 5144.1 addresses the District's zero tolerance policy, student due process rights, supervised suspensions of children, required parental involvement when behavioral issues arise, and the Board's decision not to enforce an expulsion order.

RECOMMENDATIONS:

This evening administration is presenting the revised Board Policy 5144.1, Suspension and Expulsion/Due Process for a first reading. No action is requested. This policy will return to the Board on May 4, 2010 for a second reading and request for adoption.

FISCAL IMPACT:

There is no fiscal impact to the district by revising this policy.

STUDENT ACHIEVEMENT IMPACT:

The Santee School District Board of Education has established policies and standards of behavior in order to promote learning and protect the safety and well-being of all students.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.1.1.

SANTEE SCHOOL DISTRICT
9625 CUYAMACA STREET
SANTEE, CALIFORNIA 92071-2674
(916) 258-2300

DRAFT

SUSPENSION AND EXPULSION/DUE PROCESS

The Governing Board has established policies and standards of behavior in order to promote learning and protect the safety and well-being of all students. When these policies and standards are violated, it may be necessary to suspend or expel a student from regular classroom instruction.

Suspended or expelled students shall be denied the privilege of participation in all extracurricular activities during the period of suspension or expulsion.

Except where suspension for a first offense is warranted in accordance with law, suspension shall be imposed only when other means of correction fail to bring about proper conduct.

Expulsion is an action taken by the Board for severe or prolonged breaches of discipline by a student. Except for single acts of a grave nature, expulsion shall be used only when there is a history of misconduct, when other forms of discipline, including suspension, have failed to bring about proper conduct, or when the student's presence causes a continuing danger to self or others.

The grounds for suspension and expulsion and the procedures for considering, recommending and/or implementing suspension and expulsion shall be those specified in law and/or administrative regulation.

Zero Tolerance

The Board supports a zero tolerance approach to serious offenses in accordance with state and federal law. This approach makes the removal of potentially dangerous students from the classroom a top priority and ensures the standardized treatment of all students. Staff shall immediately report to the Superintendent or designee any incidence of offenses specified in law, Board policy, and administrative regulation as cause for suspension or expulsion.

Student Due Process

The Board shall provide for the fair and equitable treatment of students facing suspension and expulsion by affording them their due process rights under the law. The Superintendent or designee shall comply with procedures for notices and appeals as specified in administrative regulation and/or law.

Supervised Suspension Classroom

The Board recognizes that students who are suspended from school often have no supervision or guidance during the school hours when they are off campus and may fall behind in the coursework. The Board believes that, in many cases, it would be better to manage the student's behavior by keeping the student at school or in the Educational Resource Center and providing him/her with supervision that is separated from the regular classroom.

The Superintendent or designee shall establish a supervised classroom suspension program which meets the requirements of law for students suspended for any of the reasons enumerated in Education Code 48900 and 48900.2, who pose no imminent danger or threat at school, and for whom an expulsion action has not been initiated.

The Superintendent or designee shall examine alternatives to off-campus suspension and may establish a suspension program which involves progressive discipline during the school day on campus; use of conferences between staff, parents/guardians and students; detention; student study teams or other assessment-related teams; and/or referral to school support services staff. The use of such alternatives does not preclude off-campus suspensions.

Required Parental Attendance

The Board believes that parental involvement plays an important role in the resolution of classroom behavior problems. The Board expects that teachers will communicate with parents/guardians when behavior problems arise.

~~Whenever a student is suspended from class by a teacher because he/she committed an obscene act, engaged in habitual profanity or vulgarity, disrupted school activities, or otherwise willfully defied valid staff authority, the teacher of the class from which the student was removed may provide that the student's parent/guardian attend a portion of a school day in the class from which the student was suspended.~~

~~Before requiring parental attendance, the teacher shall make reasonable efforts to have the parent/guardian visit the class voluntarily. The teacher also may inform the~~

~~parent/guardian about available resources and parent education opportunities. Teachers should reserve the option of required parental attendance for cases in which they have determined that it is the best strategy to promote positive interaction between the student and the parent/guardian and to improve classroom behavior.~~

~~The teacher shall apply this policy uniformly to all students within the classroom. This policy shall apply only to a parent/guardian who lives with the student.~~

~~When a teacher requires parental attendance, the principal shall send a written notice to the parent/guardian stating that his/her attendance is pursuant to law.~~

~~The notice shall specify that the attendance may be on either the date the student is scheduled to return to class or within one week thereafter.~~

~~A parent/guardian who has received a written notice shall attend class as specified in the notice. After completing the classroom visit and before leaving school premises, the parent/guardian also shall meet with the principal or designee.~~

~~The principal or designee shall contact a parent/guardian who does not respond to the request to attend school. The Board recognizes that parent/guardian compliance with this policy may be delayed, modified, or prevented for reasons such as serious illness/injury/disability, absence from town, or inability to get release time from work.~~

~~District regulations and school-site rules for student discipline shall include procedures for implementing parental attendance requirements. Parents/guardians shall be notified of this policy prior to its implementation.~~

Decision Not to Enforce Expulsion Order

~~OPTION 1: In cases where expulsion is mandatory pursuant to Education Code 48915(c), the enforcement of an expulsion order shall not be suspended by the Board. In all other cases of expulsion, the order for expulsion may be suspended by the Board, on case-by-case basis, pursuant to the requirements of law.~~

~~OPTION 2: On a case-by-case basis, the enforcement of an expulsion order may be suspended by the Board pursuant to the requirements of law.~~

Legal Reference:

EDUCATION CODE

<u>212.5</u>	<u>Sexual harassment</u>
<u>1981</u>	<u>Enrollment of students in community school</u>
<u>17292.5</u>	<u>Program for expelled students</u>
<u>32261</u>	<u>Interagency School Safety Demonstration Act of 1985</u>
<u>35146</u>	<u>Closed sessions (re suspensions)</u>
<u>35291</u>	<u>Rules (for government and discipline of schools)</u>
<u>35291.5</u>	<u>Rules and procedures on school discipline</u>
<u>48660-48667</u>	<u>Community day schools</u>
<u>48900-48927</u>	<u>Suspension and expulsion</u>
<u>48950</u>	<u>Speech and other communication</u>
<u>49073-49079</u>	<u>Privacy of student records</u>

CIVIL CODE

<u>47</u>	<u>Privileged communication</u>
<u>48.8</u>	<u>Defamation liability</u>

CODE OF CIVIL PROCEDURE

<u>1985-1997</u>	<u>Subpoenas; means of production</u>
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GOVERNMENT CODE

<u>11455.20</u>	<u>Contempt</u>
<u>54950-54963</u>	<u>Ralph M. Brown Act</u>

HEALTH AND SAFETY CODE

<u>11014.5</u>	<u>Drug paraphernalia</u>
<u>11053-11058</u>	<u>Standards and schedules</u>

LABOR CODE

<u>230.7</u>	<u>Discharge or discrimination against employee for taking time off to appear in school on behalf of a child</u>
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WELFARE AND INSTITUTIONS CODE

<u>729.6</u>	<u>Counseling</u>
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UNITED STATES CODE, TITLE 18

<u>921</u>	<u>Definitions, firearm</u>
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UNITED STATES CODE, TITLE 20

<u>7151</u>	<u>Gun free schools</u>
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Administrative Regulation Reference: AR 5144.1

Exhibit Reference: E.5144.1

Adopted: April 2, 1996

Amended: February 19, 2002;

Santee School District Guidelines for Student Suspension

Below are guidelines approved by the Board of Education for school administration to use to determine the number of days of suspension for indicated infractions. If an administrator orders less or more days of suspension than the guidelines indicate, the administrator shall complete a Supplement to Suspension form and submit it with a copy of the suspension to the Pupil Services office.

Education Code	Subject Key Words	Description	Suspend Days	Inform Sheriff
48900 (a) (1)	Fighting, Physical Injury	Attempt/threatened to cause physical injury; mutual combat	1-3	No
		<ul style="list-style-type: none"> • Injury or minor injury • No malicious intent, honest misunderstanding • Resolved after counseling with student and parent • Includes verbal/written threats • 1st and 2nd offense for fighting 3 rd offense for fighting (mutual combat only)	5/AR	No
48900 (a) (2)	Fighting, Physical Injury	Willfully caused <u>minor</u> injury, except in self-defense	2-4	No
		<ul style="list-style-type: none"> • NOT mutual combat • Minor injury, no cuts or bruises • No or minor medical attention required • Willful and unlawful force or violence upon another; clear aggressor Willfully caused <u>serious</u> injuries, except in self-defense	5/AR/EH	Yes
		<ul style="list-style-type: none"> • Can include mutual combat • Serious bruises/cuts/broken bones • Medical attention required • Willful, unlawful force or violence on another Physical assault or battery on a school employee	5/AR/EH	Yes
48900 (b)	Weapons	Possessed, sold, or furnished a weapon		
		<u>Knife</u>		
		<ul style="list-style-type: none"> • Possession only; no threat made; no brandishing (K-3) • Possession only; no threats; no brandishing; (4-8) • Brandishing knife; threats about use of knife 	1-3 3-5 5/AR/EH	No No Yes
		<u>Guns</u>		
		<ul style="list-style-type: none"> • Possession of gun including but not limited to: any BB, pellet or airsoft gun or gun that is operated by forced air (CO2) or spring action • Furnishing/Selling a gun 	5/AR/EH 5/AR/EH	Yes Yes
		<u>Dangerous Object</u>		
		<ul style="list-style-type: none"> • Possession • Threats towards others referencing the object 	1-3 5/AR/EH	No Yes
<u>Explosives</u>				
<ul style="list-style-type: none"> • Possession 	5/AR/EH	Yes		

SANTEE SCHOOL DISTRICT GUIDELINES FOR STUDENT SUSPENSIONS

Education Code	Subject Key Words	Description	Suspend Days	Inform Sheriff
48900 (c)	Drugs, Controlled Substances	Possessed, used, sold, furnished or been under the influence of alcohol, intoxicant, alcopops, or controlled substance, as defined in the Health and Safety Code.	5/AR/EH	Yes
	Drugs, prescription medications and over the counter medications	<ul style="list-style-type: none"> • Possessed prescription and over the counter medications (analyze intent) • Used, sold, furnished or been under the influence of prescription drugs 	1-3	No
				5/AR/EH
48900 (d)	False Representation of Drugs and Controlled Substances	Unlawfully offered, arranged, or negotiated to sell any controlled substances as defined in the Health and Safety Code, and then either sold, delivered or otherwise furnished to any person another liquid, substance, or material and represented the liquid, substance, or materials as a controlled substance.	5/AR/EH	Yes
48900 (e)	Robbery/Extortion	<ul style="list-style-type: none"> • Robbery is the taking of personal property in the possession of another person against that person's will. • Extortion is obtaining the property of another with his/her consent induced by wrongful use of force or fear. 	5	Yes
			5	Yes
48900 (f)	Property damage	<ul style="list-style-type: none"> • Attempted to cause minor damage • Caused minor damage • Caused major damage 	1-3	No
			3-5	No
			5	Yes
48900 (g)	Property Theft	<ul style="list-style-type: none"> • Attempted to steal property • Stole property 	1-3	No
			3-5	Yes
48900 (h)	Tobacco	Possessed or used a product with tobacco or nicotine <ul style="list-style-type: none"> • 1st offense • 2nd offense • 3rd offense Selling/furnishing tobacco products to other students	1-3	No
			3-5/AR	No
			3-5/AR/EH	No
			5/AR/EH	Yes
48900 (i)	Obscenity and Profanity	<ul style="list-style-type: none"> • Committed an obscene act or engaged in habitual profanity or vulgarity • Additional obscene acts, directed at others • Self-exposed personal private areas 	1-3	No
			3-5	No
			5/AR	Yes
48900 (j)	Drug Paraphernalia	Unlawful possession of, or unlawfully offered, arranged, or negotiated to sell, any drug paraphernalia as defined in the Health & Safety Code.	5/AR/EH	Yes

SANTEE SCHOOL DISTRICT GUIDELINES FOR STUDENT SUSPENSIONS

Education Code	Subject Key Words	Description	Suspend Days	Inform Sheriff
48900 (k)	Disruption and Defiance	Disrupted school activities or willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties. <u>Minor</u> disruption/defiance. <ul style="list-style-type: none"> • Minor disruption of classroom or school sponsored event • Failure to follow teacher/supervisor directions • Verbal abuse or defiance of teacher/supervisor 	1-3	No
		<u>Major</u> disruption/defiance <ul style="list-style-type: none"> • Major disruption of classrooms/school activities • Verbal abuse/defiance of staff requiring assistance 	3-5	Yes
48900 (l)	Stolen Property	Receiving Stolen School or Personal Property <ul style="list-style-type: none"> • At school, school activity • Outside of school in community 	1-3	No Yes
48900 (m)	Imitation Firearm	Possessed an imitation firearm	3-5	Yes
48900 (n)	Sexual Assault/Battery	<ul style="list-style-type: none"> • Sexual battery is the unwanted touching of intimate parts for sexual gratification 	5/AR/EH	Yes
		<ul style="list-style-type: none"> • Sexual assault is rape or attempted rape 	5/AR/EH	Yes
48900 (o)	Student Witness/Informant	Harassment/threat/intimidation of student witness	3-5	No
48900 (p)	Soma	Arranged, negotiated to sell or sold prescription drug Soma	5/AR/EH	Yes
48900 (q)	Hazing	Engaged in, or attempted to engage in, hazing	2-4	No
48900 (s)	Aiding and Abetting	Aids or abets inflicting or attempting to inflict physical injury	1-3	No
		<ul style="list-style-type: none"> • Minor injury 	1-3	No
		<ul style="list-style-type: none"> • Serious injury 	3-5	Yes
48900.2	Sexual Harassment (4-8)	<u>Verbal/visual</u> <ul style="list-style-type: none"> • Communicating signs, gestures, pictures, and/or verbal statements that causes a negative impact based on gender 	1-3	No
		<u>Physical Contact</u> <ul style="list-style-type: none"> • First time physical contact of <u>non</u>-intimate parts of another in the act of harassment (if an intimate part, see Sexual Assault/Battery, EC 48900 (n)) • Repeated verbal, visual, or physical sexual harassment 	2-3	No
		<u>Pantsing</u>	3-5	No
		<ul style="list-style-type: none"> • Victim's underwear exposed 	1-3	No
		<ul style="list-style-type: none"> • Victim's private area exposed 	5/AR	Yes

SANTEE SCHOOL DISTRICT GUIDELINES FOR STUDENT SUSPENSIONS

Education Code	Subject Key Words	Description	Suspend Days	Inform Sheriff		
48900.3	Hate Violence (4-8)	Incident must be motivated in part or in whole by hostility toward a person's real or perceived disability, gender, nationality, race, religion or sexual orientation, and intended to cause emotional suffering, physical injury, or property damage. <u>Mutual Combat</u>	3-5	Yes		
		<ul style="list-style-type: none"> • Fight motivated by racial differences, real or perceived • Sexual orientation, or other hate related matters • For non-hate related mutual combat see EC48900 (a)(1) 				
		<u>Offensive comment, intent to harm</u>				
				<ul style="list-style-type: none"> • Example: racial slur, derogatory comment about nationality, etc. 	1-3	No
				<u>Use of physical force, minor injury</u>	2-4	No
				<ul style="list-style-type: none"> • NOT mutual combat • No, or minor, medical attention required; no cuts or bruises 		
		<u>Use of physical force, serious injury</u>	5	Yes		
		<ul style="list-style-type: none"> • Can include hate related mutual combat with serious injury • Heavy bruises and/or cut, broken bones; medical attention required • Willful and unlawful force or violence upon another; clear aggressor 				
		<u>Threat of violence</u>	1-3/AR/EH	No		
		<ul style="list-style-type: none"> • Threat must be hate-motivated (for non-hate related threats, see EC 48900 (a) (1), (a) (2) and EC48900.4) 				
		<u>Vandalism or graffiti</u> that is hate-motivated or conveys a racist or otherwise hateful message (for non hate-related vandalism or graffiti see EC 48900 (f))	3-5/AR/EH	Yes		
48900.4	Intimidation of others (4-8)	Intimidation/threat/harassment against other students or staff	3-5	No		
		<ul style="list-style-type: none"> • Disrupting class or school activities • Creating substantial disorder • Creating an intimidating or hostile environment 				
48900.7	Terrorist threats <u>Note:</u> Before citing this section as a violation, read the entire EC 48900.7. This section is long, very detailed and its applicability is limited.	<ul style="list-style-type: none"> • Against a student, staff, others or school property • A statement threatening to commit a crime which will result in death, bodily injury, property damage (>\$1,000) • Threat is unequivocal, unconditional, immediate, and specific • Victim fearful for own or family's safety or for personal or family property, or for school district property 	5/AR/EH	Yes		
48901.5	Electronic Signaling Devices, Cell Phones	Use/possession of electronic signaling device not essential for student's health.	1-3	No		
Penal Code 417.27	Laser Pointers	Possession of Laser Pointer	1-3	No		

SANTEE SCHOOL DISTRICT
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SUSPENSION AND EXPULSION/DUE PROCESS

Definitions

Suspension from school means removal of a student from ongoing instruction for adjustment purposes. However, suspension does not mean any of the following: (Education Code 48925)

1. Reassignment to another education program or class at the same school where the student will receive continuing instruction for the length of day prescribed by the Governing Board for students of the same grade level
2. Referral to a certificated employee designated by the principal to advise students
3. Removal from the class, but without reassignment to another class or program, for the remainder of the class period without sending the student to the principal or designee as provided in Education Code 48910. Removal from a particular class shall not occur more than once every five school days.

Expulsion means removal of a student from the immediate supervision and control, or the general supervision, of school personnel.

Day means a calendar day unless otherwise specifically provided.

School day means a day upon which the schools of the district are in session or weekdays during the summer recess.

Student includes a student's parent/guardian or legal counsel.

Principal's designee means one or more administrators or, if there is not a second administrator at one school site, a certificated person specifically designated by the principal, in writing, to assist with disciplinary procedures. Only one such person may be designated at any time as the principal's primary designee and only one such person may be designated as secondary designee for the school year. The names of such persons shall be on file in the principal's office.

School property, for the purposes described in Education Code 48900, includes, but is not limited to, electronic files and databases.

Notice of Regulations

At the beginning of each school year, the principal of each school shall ensure that all students and parents/guardians are notified in writing of all school rules related to discipline, suspension, and expulsion.

Grounds for Suspension and Expulsion

A student may be subject to suspension or expulsion when it is determined that he/she:

1. Caused, attempted to cause, or threatened to cause physical injury to another person or willfully used force or violence upon the person of another, except in self-defense.

A student who aids or abets the infliction or attempted infliction of physical injury on another person, as defined in Penal Code 31, may be suspended, but not expelled. However, a student may be suspended or expelled pursuant to Education Code 48900(a) once he/she has been adjudged by a juvenile court to have committed, as an aider or abettor, a crime of physical violence in which the victim suffered great or serious bodily injury.

2. Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object unless, in the case of possession of any object of this type, the student had obtained written permission to possess the item from a certificated school employee, with the principal or designee's concurrence.
3. Unlawfully possessed, used, sold, or otherwise furnished, or was under the influence of, any controlled substance as defined in Health and Safety Code 11053-11058, alcoholic beverage, or intoxicant of any kind.
4. Unlawfully offered, arranged, or negotiated to sell any controlled substance as defined in Health and Safety Code 11053-11058, alcoholic beverage, or intoxicant of any kind, and then sold, delivered, or otherwise furnished to any person another liquid, substance, or material and represented same as controlled substance, alcoholic beverage, or intoxicant.
5. Committed or attempted to commit robbery or extortion.
6. Caused or attempted to cause damage to school property or private property.

7. Stole or attempted to steal school property or private property.
8. Possessed or used tobacco or any products containing tobacco or nicotine products, including, but not limited to, cigars, cigarettes, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel. This restriction shall not prohibit a student from using or possessing his/her own prescription products.
9. Committed an obscene act or engaged in habitual profanity or vulgarity.
10. Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell any drug paraphernalia, as defined in Health and Safety Code 11014.5.
11. Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, other school officials, or other school personnel engaged in the performance of their duties.
12. Knowingly received stolen school property or private property.
13. Possessed an imitation firearm.

Imitation firearm means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.

14. Committed or attempted to commit a sexual assault as defined in Penal Code 261, 266c, 286, 288, 288a, or 289, or committed a sexual battery as defined in Penal Code 243.4.
15. Harassed, threatened, or intimidated a student who is a complaining witness or witness in a school disciplinary proceeding for the purpose of preventing that student from being a witness and/or retaliating against that student for being a witness.
16. Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.
17. Engaged in, or attempted to engage in, hazing.

Hazing means a method of initiation or preinitiation into a student organization or body, whether or not the organization or body is officially recognized by an educational institution, which is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former, current, or prospective student. *Hazing* does not include athletic events or school-sanctioned events.

18. Made terrorist threats against school officials and/or school property.

A terrorist threat includes any written or oral statement by a person who willfully threatens to commit a crime which will result in death or great bodily injury to another person, or property damage in excess of \$1,000, with the specific intent that the statement is to be taken as a threat, even if there is no intent of actually carrying it out.

A student in grades 4-12⁸ is also subject to suspension or recommendation for expulsion when it is determined that he/she:

19. Committed sexual harassment as defined in Education Code 212.5.

Sexual harassment means that conduct, when considered from the perspective of a reasonable person of the same gender as the victim, is sufficiently severe or pervasive as to have a negative impact upon the victim's academic performance or to create an intimidating, hostile, or offensive educational environment.

20. Caused, attempted to cause, threatened to cause, or participated in an act of hate violence as defined in Education Code 233.

Hate violence means any act punishable under Penal Code 422.6, 422.7, or 422.75. Such acts include injuring or intimidating another person, interfering with the exercise of a person's civil rights, or damaging a person's property because of the person's race, color, religion, ancestry, national origin, disability, gender, or sexual orientation.

21. Intentionally engaged in harassment, threats, or intimidation against district personnel or students that is sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting classwork, creating substantial disorder, and invading the rights of school personnel or students by creating an intimidating or hostile educational environment.

22. Engaged in an act of bullying, including, but not limited to, bullying by means of an electronic act, directed toward a student or school personnel.

Bullying means one or more acts by a student or group of students that constitutes sexual harassment pursuant to Education Code 48900.2, as defined in item #19 above; hate violence pursuant to Education Code 48900.3, as defined in item #20 above; or harassment, threats, or intimidation pursuant to Education Code 48900.4, as defined in item #21 above.

Electronic act means the transmission of a communication, including, but not limited to, a message, text, sound, or image by means of an electronic device, including, but not limited to, a telephone, wireless telephone, or other wireless communication device, computer, or pager.

A student may be suspended or expelled for any of the acts listed above if the act is related to school activity or school attendance occurring at any district school under the jurisdiction of the Superintendent or principal or within any other school district, including, but not limited to, the following circumstances:

1. While on school grounds
2. While going to or coming from school
3. During the lunch period, whether on or off the school campus
4. During, going to, or coming from a school-sponsored activity

The Superintendent or principal may use his/her discretion to provide alternatives to suspension or expulsion for a student subject to discipline under this administrative regulation, including, but not limited to, counseling and an anger management program.

Alternatives to suspension or expulsion shall be used with students who are truant, tardy, or otherwise absent from assigned school activities.

Removal from Class by a Teacher/Parental Attendance

A teacher may suspend any student from his/her class for the remainder of the day and the following day for any act listed in "Grounds for Suspension and Expulsion" above.

A teacher also may refer a student to the principal or designee for consideration of suspension from school.

When removing a student from his/her class, the teacher shall immediately report this action to the principal or designee and send the student to the principal or designee for appropriate action. The student shall be appropriately supervised during the class periods from which he/she has been removed.

As soon as possible, the teacher shall ask the student's parent/guardian to attend a parent-teacher conference regarding the removal. A counselor or psychologist may attend the conference if it is practicable, and a school administrator shall attend if either the parent/guardian or teacher so requests.

A student removed from class shall not be returned to class during the period of removal without the approval of the teacher of the class and the principal.

A student removed from class shall not be placed in another regular class during the period of removal. However, if a student is assigned to more than one class per day, he/she may be placed in any other regular classes except those held at the same time as the class from which the student was removed.

The teacher of any class from which a student is removed may require the student to complete any assignments and tests missed during the removal.

Pursuant to Board policy, a teacher may provide that the parent/guardian of a student whom the teacher has removed attend a portion of a school day in his/her child's classroom. When a teacher makes this request, the principal shall send the parent/guardian a written notice that the parent/guardian's attendance is requested pursuant to law.

This notice shall also:

1. Inform the parent/guardian when his/her presence is expected and by what means he/she may arrange an alternate date
2. State that if the parent/guardian does not have a means of transportation to school, he/she may ride the school bus with the student
3. Ask the parent/guardian to meet with the principal after the visit and before leaving school, as required by Education Code 48900.1

Suspension by Superintendent, Principal, or Principal's Designee

The Superintendent or principal may suspend a student from school for not more than five consecutive school days unless the suspension is extended pending expulsion.

The Superintendent or principal shall immediately suspend any student found at school or at a school activity to be:

1. Possessing, as verified by a district employee, selling, or otherwise furnishing a firearm, unless the student had obtained prior written permission to possess the item from a certificated school employee, with the principal or designee's concurrence
2. Brandishing a knife, as defined in Education Code 48915(g), at another person

3. Unlawfully selling a controlled substance listed in Health and Safety Code 11053-11058
4. Committing or attempting to commit a sexual assault or committing a sexual battery as defined in item #14 under "Grounds for Suspension and Expulsion" above
5. Possession of an explosive as defined in 18 USC 921

Explosive means a *destructive device* and includes, but is not limited to, any explosive, incendiary, or poison gas bomb, grenade, rocket having a propellant charge of more than four ounces, missile having an explosive or incendiary charge of more than one-quarter ounce, mine or similar device. A *destructive device* includes any other type of weapon (except a shotgun or shotgun shell recognized by the United States Secretary of Army as suitable for sporting purposes) which might be converted to project an explosive.

Suspension also may be imposed upon a first offense if the Superintendent or principal determines that the student violated items #1-5 listed in "Grounds for Suspension and Expulsion" above or if the student's presence causes a danger to persons or property or threatens to disrupt the instructional process.

A student may be suspended from school for not more than 20 school days in any school year unless, for purposes of adjustment, the student enrolls in or is transferred to another regular school, an opportunity school, or continuation school or class, in which case suspension shall not exceed 30 days in any school year. However, this restriction on the number of days of suspension does not apply when the suspension is extended pending an expulsion.

The district may count suspensions that occur while a student is enrolled in another school district toward the maximum number of days for which the student may be suspended in any school year.

Suspensions shall be initiated according to the following procedures:

1. **Informal Conference:** Suspension shall be preceded by an informal conference conducted by the Superintendent, principal, or principal's designee with the student and, whenever practicable, the teacher, supervisor, or school employee who referred the student to the principal. At the conference, the student shall be informed of the reason for the disciplinary action, presented with the evidence against him/her, and given the opportunity to present his/her version and evidence in support of his/her defense.

This conference may be omitted if the Superintendent, principal, or designee determines that an emergency situation exists. An emergency situation involves a clear and present danger to the lives, safety, or health of students or school personnel. If a student is suspended without this conference, both the parent/guardian and student shall be notified of the student's right to return to school for the purpose of the conference. The conference shall be held within two school days, unless the student waives his/her right to it or is physically unable to attend for any reason. In such case, the conference shall be held as soon as the student is physically able to return to school.

2. **Administrative Actions:** All requests for student suspension are to be processed by the principal or designee of the school in which the student is enrolled at the time of the misbehavior. A school employee shall report the suspension, including the name of the student and the cause for the suspension, to the Superintendent or designee.

3. **Notice to Parents/Guardians:** At the time of the suspension, a school employee shall make a reasonable effort to contact the parent/guardian by telephone or in person. Whenever a student is suspended, the parent/guardian shall be notified in writing of the suspension.

This notice shall state the specific offense committed by the student.

In addition, the notice may state the date and time when the student may return to school. If school officials wish to ask the parent/guardian to confer regarding matters pertinent to the suspension, the notice may add that state law requires the parent/guardian to respond to such requests without delay.

4. **Parent/Guardian Conference:** Whenever a student is suspended, school officials may meet with the parent/guardian to discuss the causes and duration of the suspension, the school policy involved, and any other pertinent matter.

While the parent/guardian is required to respond without delay to a request for a conference about a student's behavior, no penalties may be imposed on the student for the failure of the parent/guardian to attend such a conference. The student may not be denied readmission solely because the parent/guardian failed to attend the conference.

5. **Extension of Suspension:** If the Board is considering the expulsion of a suspended student from any school or the suspension of a student for the balance of the semester from continuation school, the Superintendent or designee may, in writing, extend the suspension until such time as the Board has made a decision.

Any extension of the original period of suspension shall be preceded by notice of such extension with an offer to hold a conference concerning the extension, giving the student an opportunity to be heard. This conference may be held in conjunction with a meeting requested by the student or parent/guardian to challenge the original suspension. Extension of the suspension may be made only if the Superintendent or designee determines, following a meeting in which the student and the student's parent/guardian were invited to participate, that the student's presence at the school or at an alternative school would endanger persons or property or threaten to disrupt the instructional process.

Suspension by the Board

The Board may suspend a student for any of the acts listed in "Grounds for Suspension and Expulsion" above and within the limits specified in "Suspension by Superintendent, Principal, or Principal's Designee" above.

The Board may suspend a student enrolled in a continuation school or class for a period not longer than the remainder of the semester if any of the acts listed in "Grounds for Suspension and Expulsion" occurred. The suspension shall meet the requirements of Education Code 48915.

When the Board is considering a suspension, disciplinary action, or any other action (except expulsion) against any student, it shall hold closed sessions if a public hearing would lead to disclosure of information violating a student's right to privacy under Education Code 49073-49079.

The Board shall provide the student and his/her parent/guardian with written notice of the closed session by registered or certified mail. Upon receiving this notice, the student or parent/guardian may request a public meeting, and this request shall be granted if made in writing within 48 hours after receipt of the Board's notice. However, any discussion that conflicts with any other student's right to privacy still shall be held in closed session.

Supervised Suspension Classroom

Students for whom an expulsion action has not been initiated and who pose no imminent danger or threat to the school may be assigned to a supervised suspension classroom in a separate classroom, building, or site for the entire period of suspension. The following conditions shall apply:

1. The supervised suspension classroom shall be staffed in accordance with law.

2. The student shall have access to appropriate counseling services.
3. The supervised suspension classroom shall promote completion of schoolwork and tests missed by the student during the suspension.
4. Each student shall be responsible for contacting his/her teacher(s) to receive assignments to be completed in the supervised suspension classroom. The teacher(s) shall provide all assignments and tests that the student will miss while suspended. If no such work is assigned, the person supervising the suspension classroom shall assign schoolwork.

At the time a student is assigned to a supervised suspension classroom, the principal or designee shall notify the student's parent/guardian in person or by telephone. When the assignment is for longer than one class period, this notification shall be made in writing.

Authority to Expel

A student may be expelled only by the Board. The Board shall expel, as required by law, any student found to have committed any offense listed below under "Mandatory Recommendation and Mandatory Expulsion."

The Board may also order a student expelled for any of the acts listed above under "Grounds for Suspension and Expulsion" upon recommendation by the principal, Superintendent, hearing officer, or administrative panel, based on either or both of the following finding(s):

1. That other means of correction are not feasible or have repeatedly failed to bring about proper conduct
2. That due to the nature of the violation, the presence of the student causes a continuing danger to the physical safety of the student or others

Mandatory Recommendation for Expulsion

Unless the principal, Superintendent or designee finds that expulsion is inappropriate due to particular circumstances, the principal or the Superintendent or designee shall recommend a student's expulsion for any of the following acts:

1. Causing serious physical injury to another person, except in self-defense
2. Possession of any knife as defined in Education Code 48915(g), explosive, or other dangerous object of no reasonable use to the student

3. Unlawful possession of any controlled substance, as listed in Health and Safety Code 11053-11058, except for the first offense for the possession of not more than one ounce of marijuana, other than concentrated cannabis
4. Robbery or extortion
5. Assault or battery, as defined in Penal Code 240 and 242, upon any school employee

Mandatory Recommendation and Mandatory Expulsion

The principal, Superintendent or designee shall recommend that the Board expel any student found at school or at a school activity to be:

1. Possessing, as verified by a district employee, selling, or otherwise furnishing a firearm, unless the student had obtained prior written permission to possess the firearm from a certificated school employee, with the principal or designee's concurrence
2. Brandishing a knife as defined in Education Code 48915(g) at another person
3. Unlawfully selling a controlled substance listed in Health and Safety Code 11053-11058
4. Committing or attempting to commit a sexual assault or committing a sexual battery as defined in item #14 under "Grounds for Suspension and Expulsion" above
5. Possessing an explosive as defined in 18 USC 921

Upon finding that the student committed any of the above acts, the Board shall expel the student.

Student's Right to Expulsion Hearing

The student is entitled to a hearing to determine whether the student should be expelled. The hearing shall be held within 30 school days after the principal or Superintendent or designee determines that one of the acts listed under "Grounds for Suspension and Expulsion" has occurred.

The student is entitled to at least one postponement of an expulsion hearing for a period of not more than 30 calendar days. The request for postponement shall be in writing. Any subsequent postponement may be granted at the Board's discretion.

If the Board finds it impractical during the regular school year to comply with these time requirements for conducting an expulsion hearing, the Superintendent or designee may, for good cause, extend the time period by an additional five school days. Reasons for the extension shall be included as a part of the record when the expulsion hearing is held.

If the Board finds it impractical to comply with the time requirements of the expulsion hearing due to a summer recess of Board meetings of more than two weeks, the days during the recess shall not be counted as school days. The days not counted during the recess may not exceed 20 school days, as defined in Education Code 48925. Unless the student requests in writing that the expulsion hearing be postponed, the hearing shall be held not later than 20 calendar days prior to the first day of the next school year.

Once the hearing starts, all matters shall be pursued with reasonable diligence and concluded without unnecessary delay.

Rights of Complaining Witness

An expulsion hearing involving allegations of sexual assault or sexual battery may be postponed for one school day in order to accommodate the special physical, mental, or emotional needs of a student who is the complaining witness.

Whenever the Superintendent or designee recommends an expulsion hearing that addresses allegations of sexual assault or sexual battery, he/she shall give the complaining witness a copy of the district's suspension and expulsion policy and regulation and shall advise the witness of his/her right to:

1. Receive five days' notice of his/her scheduled testimony at the hearing
2. Have up to two adult support persons of his/her choosing present in the hearing at the time he/she testifies
3. Have a closed hearing during the time he/she testifies

Whenever any allegation of sexual assault or sexual battery is made, the Superintendent or designee shall immediately advise complaining witnesses and accused students to refrain from personal or telephone contact with each other during the time when an expulsion process is pending.

Written Notice of the Expulsion Hearing

Written notice of the expulsion hearing shall be forwarded to the student and the student's parent/guardian at least 10 calendar days before the date of the hearing. The notice shall include:

1. The date and place of the hearing.
2. A statement of the specific facts, charges, and offense upon which the proposed expulsion is based.
3. A copy of district disciplinary rules which relate to the alleged violation.
4. Notification of the student's or parent/guardian's obligation, pursuant to Education Code 48915.1, to provide information about the student's status in the district to any other district in which the student seeks enrollment. This obligation applies when a student is expelled for acts other than those described in Education Code 48915(a) or (c).
5. The opportunity for the student or the student's parent/guardian to appear in person or be represented by legal counsel or by a nonattorney advisor.

Legal counsel means an attorney or lawyer who is admitted to the practice of law in California and is an active member of the State Bar of California.

Nonattorney advisor means an individual who is not an attorney or lawyer, but who is familiar with the facts of the case and has been selected by the student or student's parent/guardian to provide assistance at the hearing.

6. The right to inspect and obtain copies of all documents to be used at the hearing.
7. The opportunity to confront and question all witnesses who testify at the hearing.
8. The opportunity to question all evidence presented and to present oral and documentary evidence on the student's behalf, including witnesses.

Conduct of Expulsion Hearing

1. **Closed Session:** Notwithstanding the provisions of Government Code 54953 and Education Code 35145, the Board shall conduct a hearing to consider the expulsion of the student in a session closed to the public unless the student requests in writing at least five days prior to the hearing that the hearing be a public meeting. If such request is made, the meeting shall be public unless another student's privacy rights would be violated.

Whether the expulsion hearing is held in closed or public session, the Board may meet in closed session to deliberate and determine whether or not the student should be expelled. If the Board admits any other person to this closed session, the parent/guardian, the student, and the counsel of the student shall also be allowed to attend the closed session.

If a hearing that involves a charge of sexual assault or sexual battery is to be conducted in public, a complaining witness shall have the right to have his/her testimony heard in closed session when testifying in public would threaten serious psychological harm to the witness and when there are no alternative procedures to avoid the threatened harm, including, but not limited to, videotaped deposition or contemporaneous examination in another place communicated to the hearing room by closed-circuit television.

2. **Record of Hearing:** A record of the hearing shall be made and may be maintained by any means, including electronic recording, as long as a reasonably accurate and complete written transcription of the proceedings can be made.
3. **Subpoenas:** Before commencing a student expulsion hearing, the Board may issue subpoenas, at the request of either the student or the Superintendent or designee, for the personal appearance at the hearing of any person who actually witnessed the action that gave rise to the recommendation for expulsion. After the hearing has commenced, the Board or the hearing officer or administrative panel may issue such subpoenas at the request of the student or the County Superintendent of Schools or designee. All subpoenas shall be issued in accordance with the Code of Civil Procedure 1985-1985.2 and enforced in accordance with Government Code 11455.20

Any objection raised by the student or the Superintendent or designee to the issuance of subpoenas may be considered by the Board in closed session, or in open session if so requested by the student, before the meeting. The Board's decision in response to such an objection shall be final and binding.

If the Board determines, or if the hearing officer or administrative panel finds and submits to the Board, that a witness would be subject to unreasonable risk of harm by testifying at the hearing, a subpoena shall not be issued to compel the personal attendance of that witness at the hearing. However, that witness may be compelled to testify by means of a sworn declaration as described in item #4 below.

4. **Presentation of Evidence:** Technical rules of evidence shall not apply to the expulsion hearing, but relevant evidence may be admitted and used as proof only if it is the kind of evidence on which reasonable persons can rely in the conduct of serious affairs. The decision of the Board to expel shall be supported by substantial evidence that the student committed any of the acts pursuant to Education Code 48900 and listed in "Grounds for Suspension and Expulsion" above.

Findings of fact shall be based solely on the evidence at the hearing. While no finding shall be based solely on hearsay, sworn declarations may be admitted as testimony from witnesses whose disclosure of their identity or testimony at the hearing may subject them to an unreasonable risk of physical or psychological harm.

In cases where a search of a student's person or property has occurred, evidence describing the reasonableness of the search shall be included in the hearing record.

5. **Testimony by Complaining Witnesses:** The following procedures shall be observed when hearings involve allegations of sexual assault or sexual battery by a student:

- a. Any complaining witness shall be given five days' notice before being called to testify.
- b. Any complaining witness shall be entitled to have up to two adult support persons, including, but not limited to, a parent/guardian or legal counsel, present during his/her testimony.
- c. Before a complaining witness testifies, support persons shall be admonished that the hearing is confidential.
- d. The person presiding over the hearing may remove a support person whom he/she finds is disrupting the hearing.
- e. If one or both support persons are also witnesses, the hearing shall be conducted in accordance with Penal Code 868.5.

- f. Evidence of specific instances of prior sexual conduct of a complaining witness shall be presumed inadmissible and shall not be heard unless the person conducting the hearing determines that extraordinary circumstances require the evidence to be heard. Before such a determination is made, the complaining witness shall be given notice and an opportunity to oppose the introduction of this evidence. In the hearing on the admissibility of this evidence, the complaining witness shall be entitled to be represented by a parent/guardian, legal counsel, or other support person. Reputation or opinion evidence regarding the sexual behavior of a complaining witness shall not be admissible for any purpose.

 - g. In order to facilitate a free and accurate statement of the experiences of the complaining witness and to prevent discouragement of complaints, the district shall provide a nonthreatening environment.
 - (1) The district shall provide a room separate from the hearing room for the use of the complaining witness before and during breaks in testimony.

 - (2) At the discretion of the person conducting the hearing, the complaining witness shall be allowed reasonable periods of relief from examination and cross-examination during which he/she may leave the hearing room.

 - (3) The person conducting the hearing may:
 - (a) Arrange the seating within the hearing room so as to facilitate a less intimidating environment for the complaining witness

 - (b) Limit the time for taking the testimony of a complaining witness to the hours he/she is normally in school, if there no good cause to take the testimony during other hours is

 - (c) Permit one of the support persons to accompany the complaining witness to the witness stand
6. **Decision Within 10 School Days:** The Board's decision on whether to expel a student shall be made within 10 school days after the conclusion of the hearing, unless the student requests in writing that the decision be postponed.

7. Decision Within 40 School Days: If the Board does not meet on a weekly basis, its decision on whether to expel a student shall be made within 40 school days after the student is removed from his/her school of attendance, unless the student requests in writing that the decision be postponed.

Alternative Expulsion Hearing: Hearing Officer or Administrative Panel

Instead of conducting an expulsion hearing itself, the Board may contract with the county hearing officer or with the Office of Administrative Hearings of the State of California for a hearing officer. Alternatively, the Board may appoint an impartial administrative panel composed of three or more certificated personnel, none of whom shall be members of the Board or on the staff of the school in which the student is enrolled.

A hearing conducted by the hearing officer or administrative panel shall conform to the same procedures applicable to a hearing conducted by the Board as specified above in "Conduct of Expulsion Hearing."

The hearing officer or administrative panel shall, within three school days after the hearing, determine whether to recommend expulsion of the student to the Board. If expulsion is not recommended, the expulsion proceeding shall be terminated and the student shall be immediately reinstated. The Superintendent or designee shall place the student in a classroom instructional program, any other instructional program, a rehabilitation program, or any combination of these programs after consulting with district staff, including the student's teachers, and with the student's parent/guardian. The decision to not recommend expulsion shall be final.

If expulsion is recommended, findings of fact in support of the recommendation shall be prepared and submitted to the Board. All findings of fact and recommendations shall be based solely on the evidence presented at the hearing. The Board may accept the recommendation based either upon a review of the findings of fact and recommendations submitted or upon the results of any supplementary hearing the Board may order.

In accordance with Board policy, the hearing officer or administrative panel may recommend that the Board suspend the enforcement of the expulsion for a period of one year.

The Board shall make its decision about the student's expulsion within 40 school days after the date of the student's removal from school unless the student requests in writing that the decision be postponed.

Administrative Review

Some serious behavior situations, school site interventions and consequences do not provide appropriate remediation or consequences for students. Students may be referred in these cases to an administrative review panel.

Students who are referred for an administrative review shall be suspended pending the scheduling of an administrative review. These cases include:

1. behavior that causes serious disruption to the school site or community
2. behavior where remediation or previous consequences have not helped
3. behavior that creates a lack of safety to the school community.

Accordingly, in these cases an administrative review panel under the direction of the Superintendent's designee, shall be convened at the request of the Principal in accordance with administrative regulations developed to implement this policy. The panel shall include District-certificated administrators. Administration may use trained, retired administrators on the panel under this policy.

Due Process Rights

During the administrative review, the student will have the opportunity to hear the evidence upon which decisions will be made, to refute any of the evidence presented, to present evidence on his/her own behalf, and to have anyone accompany him/her to the hearing. The parent and student shall also be provided the opportunity for due process concerning the placement of the student if a transfer is recommended.

Administrative review decisions can include a decision to remove or return the child to the school previously attended prior to the suspensions, and other interventions and/or consequences appropriate to intervene for the child.

If a student is required under Administrative Review to perform community service, it shall be conducted on school grounds during non-school hours, or, with written parent permission, off of school grounds during non-school hours, except during when suspended pending an expulsion hearing.

The student and parent will receive a written copy of the committee's recommendation and have the right to appeal that recommendation to the Superintendent or designee.

The Superintendent or designee shall annually notify staff, students and parents/guardians about the administrative review policy in the District's zero tolerance policy and the consequences which may result from student offenses.

Final Action by the Board

Whether the expulsion hearing is conducted in closed or public session by the Board, a hearing officer, or an administrative panel, the final action to expel shall be taken by the Board at a public meeting.

If the Board conducts the hearing and reaches a decision not to expel, this decision shall be final and the student shall be reinstated immediately.

Upon ordering an expulsion, the Board shall set a date when the student shall be reviewed for readmission to a school within the district. For a student expelled for an act listed under "Mandatory Recommendation and Mandatory Expulsion" above, this date shall be one year from the date the expulsion occurred, except that the Board may set an earlier date on a case-by-case basis. For a student expelled for other acts, this date shall be no later than the last day of the semester following the semester in which the expulsion occurred. If an expulsion is ordered during the summer session or the intersession period of a year-round program, the Board shall set a date when the student shall be reviewed for readmission not later than the last day of the semester following the summer session or intersession period in which the expulsion occurred.

At the time of the expulsion order, the Board shall recommend a plan for the student's rehabilitation, which may include:

1. Periodic review, as well as assessment at the time of review, for readmission
2. Recommendations for improved academic performance, tutoring, special education assessments, job training, counseling, employment, community service, or other rehabilitative programs

With parent/guardian consent, students who have been expelled for reasons relating to controlled substances or alcohol may be required to enroll in a county-sponsored drug rehabilitation program before returning to school.

Written Notice to Expel

The Superintendent or designee shall send written notice of the decision to expel to the student or parent/guardian. This notice shall include the following:

1. The specific offense committed by the student for any of the causes for suspension or expulsion listed in Education Code 48900, 48900.2, 48900.3, 48900.4, 48900.7, or 48915
2. The fact that a description of readmission procedures will be made available to the student and his/her parent/guardian
3. Notice of the right to appeal the expulsion to the County Board of Education
4. Notice of the alternative educational placement to be provided to the student during the time of expulsion
5. Notice of the student's or parent/guardian's obligation to inform any new district in which the student seeks to enroll of the student's status with the expelling district, pursuant to Education Code 48915.1

Decision Not to Enforce Expulsion Order

In accordance with Board policy, when deciding whether to suspend the enforcement of an expulsion, the Board shall take into account the following criteria:

1. The student's pattern of behavior
2. The seriousness of the misconduct
3. The student's attitude toward the misconduct and his/her willingness to follow a rehabilitation program

The suspension of the enforcement of an expulsion shall be governed by the following:

1. The Board may, as a condition of the suspension of enforcement, assign the student to a school, class, or program appropriate for the student's rehabilitation. This rehabilitation program may provide for the involvement of the student's parent/guardian in the student's education. However, a parent/guardian's refusal to participate in the rehabilitation program shall not be considered in the Board's determination as to whether the student has satisfactorily completed the rehabilitation program.
2. During the period when enforcement of the expulsion order is suspended, the student shall be on probationary status.

3. The suspension of the enforcement of an expulsion order may be revoked by the Board if the student commits any of the acts listed under "Grounds for Suspension and Expulsion" above or violates any of the district's rules and regulations governing student conduct.
4. When the suspension of the enforcement of an expulsion order is revoked, a student may be expelled under the terms of the original expulsion order.
5. Upon satisfactory completion of the rehabilitation assignment, the Board shall reinstate the student in a district school. Upon reinstatement, the Board may order the expunging of any or all records of the expulsion proceedings.
6. The Superintendent or designee shall send written notice of any decision to suspend the enforcement of an expulsion order during a period of probation to the student or parent/guardian. The notice shall also inform the parent/guardian of the right to appeal the expulsion to the County Board.
7. Suspension of the enforcement of an expulsion order shall not affect the time period and requirements for the filing of an appeal of the expulsion order with the County Board.

Right to Appeal

The student or parent/guardian is entitled to file an appeal of the Board's decision with the County Board. The appeal must be filed within 30 days of the Board's decision to expel, even if the expulsion action is suspended and the student is placed on probation.

The student shall submit a written request for a copy of the written transcripts and supporting documents from the district simultaneously with the filing of the notice of appeal with the County Board. The district shall provide the student with these documents within 10 school days following the student's written request.

Notifications to Law Enforcement Authorities

Prior to the suspension or expulsion of any student, the principal or designee shall notify appropriate city or county law enforcement authorities of any student acts of assault which may have violated Penal Code 245.

The principal or designee also shall notify appropriate city or county law enforcement authorities of any student acts which may involve the possession or sale of narcotics or of a controlled substance or possession of weapons or firearms in violation of Penal Code 626.9 and 626.10.

Within one school day after a student's suspension or expulsion, the principal or designee shall notify appropriate city or county law enforcement authorities, by telephone or other appropriate means, of any student acts which may violate Education Code 48900(c) or (d), relating to the possession, use, offering, or sale of controlled substances, alcohol, or intoxicants of any kind.

Post-Expulsion Placements

The Board shall refer expelled students to a program of study that is:

1. Appropriately prepared to accommodate students who exhibit discipline problems
2. Not provided at a comprehensive middle, junior, or senior high school or at any elementary school, unless the program is offered at a community day school established at such a site
3. Not housed at the school site attended by the student at the time of suspension

When the placement described above is not available, and when the County Superintendent so certifies, students expelled for acts described in items #6-13 and #20-22 under "Grounds for Suspension and Expulsion" above may be instead referred to a program of study that is provided at another comprehensive middle, junior, or senior high school, or at an elementary school.

The program for a student expelled from any of grades K-6 shall not be combined or merged with programs offered to students in any of grades 7-128.

Readmission After Expulsion

Readmission procedures shall be as follows:

1. On the date set by the Board when it ordered the expulsion, the district shall consider readmission of the student.
2. The Superintendent or designee shall hold a conference with the parent/guardian and the student. At the conference the student's rehabilitation plan shall be reviewed and the Superintendent or designee shall verify that the provisions of this plan have been met. School regulations shall be reviewed and the student and parent/guardian shall be asked to indicate in writing their willingness to comply with these regulations.

3. The Superintendent or designee shall transmit to the Board his/her recommendation regarding readmission. The Board shall consider this recommendation in closed session if information would be disclosed in violation of Education Code 49073-49079. If a written request for open session is received from the parent/guardian or adult student, it shall be honored.
4. If the readmission is granted, the Superintendent or designee shall notify the student and parent/guardian, by registered mail, of the Board's decision regarding readmission.
5. The Board may deny readmission only if it finds that the student has not satisfied the conditions of the rehabilitation plan or that the student continues to pose a danger to campus safety or to other district students or employees.
6. If the Board denies the readmission of a student, the Board shall determine either to continue the student's placement in the alternative educational program initially selected or to place the student in another program that serves expelled students, including placement in a county community school.
7. The Board shall provide written notice to the expelled student and parent/guardian describing the reasons for denying readmittance into the regular program. This notice shall indicate the Board's determination of the educational program which the Board has chosen. The student shall enroll in that program unless the parent/guardian chooses to enroll the student in another school district.

Maintenance of Records

The Board shall maintain a record each expulsion, including the specific cause of the expulsion. The expulsion record shall be maintained in the student's mandatory interim record and sent to any school in which the student subsequently enrolls upon receipt of a written request by the admitting school.

The Superintendent or designee shall, within five working days, honor any other district's request for information about an expulsion from this district.

Outcome Data

The Superintendent or designee shall maintain the following data:

1. The number of students recommended for expulsion
2. The specific grounds for each recommended expulsion

3. Whether the student was subsequently expelled
4. Whether the expulsion order was suspended
5. The type of referral made after the expulsion
6. The disposition of the student after the end of the expulsion period

Reference: BP 5144.1

Exhibit Reference: E 5144.1

Adopted: September 21, 1993

Amended:

Board Policies and Bylaws Item F.2.1.

Second Reading: New Board Policy #5141.6, Student Health Services

Prepared by Kristin Baranski
March 16, 2010

BACKGROUND:

Attached is CSBA's sample Board Policy #5141.6, Student Health Services. When Board members reviewed the 5000 series of Board Policies for revision earlier this year, it was requested that BP 5141.6 return to the Board at a later date for review and consideration for adoption.

BP 5141.6 addresses the provisions of health services at or near school sites. Any proposed use of district resources and facilities to support school health services would require Board approval. Parent/guardian consent would be obtained prior to providing services to a student.

RECOMMENDATIONS:

This evening administration is presenting the new Board Policy 5141.6, Student Health Services, for a second reading. Administration recommends Board approval of BP 5141.6.

FISCAL IMPACT:

There is no fiscal impact to the district by creating this policy.

STUDENT ACHIEVEMENT IMPACT:

Good physical and mental health is critical to a student's ability to learn.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.2.1.

SANTEE SCHOOL DISTRICT
9625 CUYAMACA STREET
SANTEE, CALIFORNIA 92071-2674
(619) 258-2300

SCHOOL HEALTH SERVICES

The Governing Board recognizes that good physical and mental health is critical to a student's ability to learn and believes that all students should have access to comprehensive health services. The district may provide access to health services at or near district schools through the establishment of a school health center and/or mobile van(s) that serve multiple campuses.

The Board and the Superintendent or designee shall collaborate with local and state agencies and health care providers to assess the health needs of students in district schools and the community. Based on this needs assessment and the availability of resources, the Superintendent or designee shall recommend for Board approval the types of health services to be provided by the district.

The Board may employ or contract with health care professionals or partner with community health centers to provide the services under the terms of a written contract or memorandum of understanding.

Board approval shall be required for any proposed use of district resources and facilities to support school health services. The Superintendent or designee shall identify funding opportunities available through grant programs, private foundations, and partnerships with local agencies and organizations.

The Superintendent or designee shall coordinate the provision of school health services with other student wellness initiatives, including health education, programs that address nutrition and physical fitness, and other activities designed to create a healthy school environment. The Superintendent or designee shall encourage joint planning and regular communications among health services staff, district administrators, teachers, counselors, other staff, and parents/guardians.

Consent and Confidentiality

The Superintendent or designee shall obtain written parent/guardian consent prior to providing services to a student, except when the student is authorized to consent to the service pursuant to Family Code 6920-6929 or other applicable laws.

The Superintendent or designee shall maintain the confidentiality of student health records in accordance with law.

Payment/Reimbursement for Services

The Board desires that costs not be a barrier to student access to services. Services may be provided free of charge or on a sliding scale in accordance with law.

The Superintendent or designee shall establish procedures for billing public and private insurance programs and other applicable programs for reimbursement of services as appropriate.

The district shall serve as a Medi-Cal provider to the extent feasible, comply with all related legal requirements, and seek reimbursement of costs to the extent allowed by law.

To further encourage student access to health care services, the Superintendent or designee shall develop and implement strategies to assist in outreach and enrollment of eligible students from low- to moderate-income families in affordable, comprehensive state or federal health coverage programs and local health initiatives. Such strategies may include, but not be limited to, providing information about the Medi-Cal program on the application for free and reduced-price meals in accordance with law and providing students and parents/guardians with information about the low-cost Healthy Families insurance program.

Program Evaluation

In order to continuously improve school health services, the Board shall evaluate the effectiveness of such services and the extent to which they continue to meet student needs.

The Superintendent or designee shall provide the Board with periodic reports that may include, but not necessarily be limited to, rates of participation in school health services; changes in student outcomes such as school attendance or achievement; feedback from staff and participants regarding program accessibility and operations, including accessibility to low-income and linguistically and culturally diverse students and families; and program costs and revenues.

Legal Reference:

EDUCATION CODE

- 8800-8807 Healthy Start support services for children
- 49073-49079 Privacy of student records
- 49423.5 Specialized physical health care services
- 49557.2-49558 Eligibility for free and reduced-price meals; sharing information with Medi-Cal FAMILY CODE
- 6920-6929 Consent by minor for medical treatment

GOVERNMENT CODE

- 95020 Individualized family service plan

HEALTH AND SAFETY CODE

- 121020 HIV/AIDS testing and treatment; parental consent for minor under age 12
- 123110 Minor's right to access health records
- 123115 Limitation on parent/guardian access to minor's health records
- 123800-123995 California Children's Services Act
- 124025-124110 Child Health and Disability Prevention Program
- 124172-124174.5 Public School Health Center Support Program
- 130300-130317 Health Insurance Portability and Accountability Act (HIPAA)

WELFARE AND INSTITUTIONS CODE

- 14059.5 Definition of "medically necessary"
- 14100.2 Confidentiality of Medi-Cal information
- 14115 Medi-Cal claims process
- 14124.90 Third-party health coverage
- 14132.06 Covered benefits; health services provided by local educational agencies
- 14132.47 Administrative claiming process and targeted case management

CODE OF REGULATIONS, TITLE 10

- 2699.6500-2699.6905 Healthy Families Program

CODE OF REGULATIONS, TITLE 17

- 2951 Testing standards for hearing tests
- 6800-6874 Child Health and Disability Prevention Program

CODE OF REGULATIONS, TITLE 22

- 51009 Confidentiality
- 51050-51192 Definitions of Medi-Cal providers and services
- 51200 Requirements for providers
- 51231.2 Wheelchair van requirements
- 51270 Local educational agency provider; conditions for participation
- 51304 Limitations on specified benefits
- 51309 Psychology, physical therapy, occupational therapy, speech pathology, audiological services

<u>51323</u>	<u>Medical transportation services</u>
<u>51351</u>	<u>Targeted case management services</u>
<u>51360</u>	<u>Local educational agency; types of services</u>
<u>51491</u>	<u>Local educational agency eligibility for payment</u>
<u>51535.5</u>	<u>Reimbursement to local educational agency providers</u>
<u>UNITED STATES CODE, TITLE 20</u>	
<u>1232g</u>	<u>Family Educational and Privacy Rights Act (FERPA)</u>
<u>UNITED STATES CODE, TITLE 42</u>	
<u>1320c-9</u>	<u>Prohibition against disclosure of records</u>
<u>1397aa-1397jj</u>	<u>State Children's Health Insurance Program</u>
<u>CODE OF FEDERAL REGULATIONS, TITLE 42</u>	
<u>431.300</u>	<u>Use and disclosure of information on Medicaid applicants and recipients</u>
<u>CODE OF FEDERAL REGULATIONS, TITLE 45</u>	
<u>164.500-164.534</u>	<u>Health Insurance Portability and Accountability Act (HIPAA)</u>

Administrative Regulations Reference: AR 5141.6

Adopted:

Board Policies and Bylaws Item F.2.2.

Second Reading: New Board Policy #6141.2,
Recognition of Religious Beliefs and Customs

Prepared by Kristin Baranski
March 16, 2010

BACKGROUND:

Attached is CSBA's sample Board Policy #6141.2, Recognition of Religious Beliefs and Customs. When Board members reviewed the 6000 series of Board Policies for revision earlier this year, it was requested that BP 6141.2 return to the Board at a later date for review and consideration for adoption.

Board Policy 6141.2 addresses how through instruction, as appropriate for a particular course, teachers may objectively discuss the influences of various religions, using religious works and symbols to illustrate their relationship with culture, literature or the arts. It is expected that such instruction will identify principles common to all religions and foster respect for the diversity of religions and customs in the world.

RECOMMENDATIONS:

This evening administration is presenting the new Board Policy 6141.2, Recognition of Religious Beliefs and Customs, for a second reading. Administration recommends Board approval of new BP 6141.2.

FISCAL IMPACT:

There is no fiscal impact to the district by creating this policy.

STUDENT ACHIEVEMENT IMPACT:

A student's education would be incomplete without an understanding of the role of religion in society.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.2.2.

SANTEE SCHOOL DISTRICT
9625 CUYAMACA STREET
SANTEE, CALIFORNIA 92071-2674
(619) 258-2300

RECOGNITION OF RELIGIOUS BELIEFS AND CUSTOMS

The Governing Board recognizes that students' education would be incomplete without an understanding of the role of religion in society. As appropriate for a particular course, teachers may objectively discuss the influences of various religions, using religious works and symbols to illustrate their relationship with culture, literature or the arts. The Board expects that such instruction will identify principles common to all religions and foster respect for the diversity of religions and customs in the world.

In order to respect each student's individual right to freedom of religious practice, religious indoctrination is clearly forbidden in the public schools. Instruction about religion shall not promote or denigrate the beliefs or customs of any particular religion or sect, nor should a preference be shown for one religious viewpoint over another. Staff members shall be highly sensitive to their obligation not to interfere with the religious development of any student in whatever tradition the student embraces.

Staff shall not endorse, encourage or solicit religious or anti-religious expression or activities among students during class time. As part of their official duties, staff shall not lead students in prayer or other religious activities. However, staff shall not prohibit or discourage any student from praying or otherwise expressing his/her religious belief as long as this does not disrupt the classroom.

Students may express their beliefs about religion in their homework, artwork and other class work if the expression is germane to the assignment. Such work shall be judged by ordinary academic standards.

While teaching about religious holidays is a permissible part of the educational program, celebrating religious holidays is not allowed in the public schools. School-sponsored programs shall not be, nor have the effect of being, religiously oriented or a religious celebration. School and classroom decorations may express seasonal themes that are not religious in nature.

Music, art, literature or drama programs having religious themes are permitted as part of the curriculum for school-sponsored activities and programs if presented in an objective manner and as a traditional part of the cultural and religious heritage. The use of religious symbols that are part of a religious holiday is permitted as a teaching aid or resource provided that such symbols are displayed as an example of cultural and religious heritage of the holiday and are temporary in nature.

Legal Reference:

EDUCATION CODE

38130-38138 Civic Center Act

46014 Absences for religious purposes

51511 Religious matters properly included in courses of study

51938 Right of parent/guardian to excuse from sexual health instruction

UNITED STATES CODE, TITLE 20

4071-4074 Equal Access Act

6061 School prayer

7904 School prayer

COURT DECISIONS

Lassonde v. Pleasanton Unified School District, (2003, 9th Cir.) 320 F.3d 979

Cole v. Oroville Union High School District, (2000, 9th Cir.) 228 F.3d 1092

Lemon v. Kurtzman, (1971) 403 U.S. 602

Administrative Regulation Reference: AR 6141.2

Adopted:

Board Policies and Bylaws Item F.2.3. Second Reading: New Board Policy #6142.93,
Science Instruction

Prepared by Kristin Baranski
March 16, 2010

BACKGROUND:

Attached is CSBA's sample Board Policy #6142.93, Science Instruction. When Board members reviewed the 6000 series of Board Policies for revision earlier this year, it was requested that BP 6142.93 return to the Board at a later date for review and consideration for adoption.

BP 6142.93 addresses how science education should focus on giving students an understanding of key scientific concepts and a capacity for scientific ways of thinking. In addition, students should learn how to apply scientific knowledge and ways of thinking for individual and social purposes.

RECOMMENDATIONS:

This evening administration is presenting the new Board Policy 6142.93, Science Instruction, for a second reading. Administration recommends Board approval of new BP 6142.93.

FISCAL IMPACT:

There is no fiscal impact to the district by creating this policy.

STUDENT ACHIEVEMENT IMPACT:

The elementary and middle school standards provide the foundational skills and knowledge for students to learn core concepts, principles, and theories of science at the high school level and beyond.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.2.3.

SANTEE SCHOOL DISTRICT
9625 CUYAMACA STREET
SANTEE, CALIFORNIA 92071-2674
(619) 258-2300

SCIENCE INSTRUCTION

The Governing Board believes that science education should focus on giving students an understanding of key scientific concepts and a capacity for scientific ways of thinking. Students should become familiar with the natural world and the interrelation of science, mathematics and technology. As part of their science instruction, students should learn how to apply scientific knowledge and ways of thinking for individual and social purposes.

As a matter of principle, science teachers are professionally bound to limit their teaching to content that meets the criteria of scientific fact, hypothesis and theory as these terms are used in natural sciences. A scientific fact is an understanding based on confirmable observations and is subject to test and rejection. A scientific hypothesis is an attempt to frame a question as a testable proposition. A scientific theory organizes and explains a range of natural phenomena on the basis of facts and hypotheses. Scientific theories are constantly subject to testing, modification and refutation as new evidence and new ideas emerge.

Philosophical and religious theories are based, at least in part, on faith, and are not subject to scientific test and refutation. Such beliefs shall not be discussed in science classes, but may be addressed in the social science and language arts curricula.

Legal Reference:

EDUCATION CODE

51210 Areas of study, grades 1 through 6

51220 Areas of study, grades 7 through 12

Administrative Regulation Reference:

Adopted:

BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS Item G.

CLOSED SESSION Item H.

Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session

The Board will go into Closed Session to discuss:

1. **Conference with Labor Negotiator** (Govt. Code § 54956.8)
Purpose: Negotiations
Agency Negotiator: Minnie Malin, Assistant Superintendent, Human Resources
Employee Organizations: Santee Teachers Association
Classified School Employees Association

2. **Conference with Legal Counsel-Existing Litigation**
(Subdivision (a) of Gov't Code §54956.9)
Case # 37-2009-00083936-CU-CO-CTL

RECONVENE TO PUBLIC SESSION Item I.

ADJOURNMENT Item J.